

Physical Planning, Finance and Building Committee Meeting

AGENDA

OPEN SESSION

Wednesday, April 3, 2024

6:00 p.m.

Hybrid Meeting, Brampton Room & MS Teams

Committee Members:

Stan Cameron (Chair)
Satpaul Singh Johal (Vice-Chair)
Karla Bailey
Will Davies
Brad MacDonald
Jill Promoli

David Green, Ex-officio

OPEN SESSION

- 1. Call to Order – 5:30 p.m.**
- 2. Motion to Convene into Closed Session**
- 3. Rise and Report from Closed Session**
- 4. Acknowledgement of Traditional Lands – 6:00 p.m.**
- 5. Approval of Agenda**
- 6. Declarations of Conflict of Interest**
- 7. Approval of Minutes**
 - 7.1. STOPR – Student Transportation of Peel Region Minutes – December 1, 2023
 - 7.2. Physical Planning, Finance and Building Committee Meeting – February 7, 2024
- 8. Delegations**
- 9. Staff Reports**
 - 9.1. Evolving Impact to School Sites and School Design in Urban Areas (For information) –
presented by Suzanne Blakeman

- 9.2. Application Status Update (For information) – *presented by Zach Tessaro*
- 9.3. Procurement Activity Report (For information) – *presented by Wendy Dobson*
- 9.4. Vandalism Activity Report (For information) – *presented by Wendy Dobson*
- 9.5. Physical Planning, Finance and Building Committee – Terms of Reference
(Recommendation)

10. Communications

11. Trustee Motions for Consideration

12. Trustee Notices of Motion

13. Adjournment

MINUTES

GOVERNANCE COMMITTEE MEETING

Friday, December 1st, 2023 – 10:00 a.m.

via TEAMS

Attendees: Thomas Thomas, Trustee (Chair) – DPCDSB
Daniel Del Bianco, Associate Director, Corporate Services – DPCDSB
Jaspal Gill, Associate Director, Operations & Equity of Access Support Services – PDSB
Wendy Dobson, Controller of Corporate Support Services (Acting)
Mathew Thomas, Superintendent of Planning & Operations - DPCDSB
Anna Gentile, Manager – General Manager, STOPR
Darcy Forde – Manager, Transportation
Matt MacMaster – Manager, Transportation

Regrets: Marianne Mazzorato, Director of Education – DPCDSB
Rashmi Swarup, Director of Education – PDSB
David Green, Trustee – PDSB

Recorder: Mathilda Mascarenhas - PDSB

1 Call to Order

The meeting of the Governance Committee of the Student Transportation of Peel Region (STOPR) was called to order at 10:00 a.m.

Approval of Agenda

Moved by Wendy Dobson
Seconded by Mathew Thomas

THAT THE AGENDA BE APPROVED.

..... carried

2 Approval of Minutes

Moved by Daniel Del Bianco
Seconded by Jaspal Gill

THAT THE MINUTES OF THE STOPR GOVERNANCE COMMITTEE – March 31st, 2023, BE APPROVED.

..... carried

3 Business Arising from the Minutes

Nil

4 New Business

4a STOPR Staff Update – Verbal presented by Anna Gentile

There have been changes within the STOPR team since the last Governance Meeting in September 2023.

- STOPR welcomed a new Safety Officer, Rebecca Rozario, starting officially on October 16th. With prior experience from our SpecEd team, Rebecca has quickly adapted and is excelling in her role.
- Rekha Yogathasan, the former Financial Officer, resigned and accepted a position at the town of Halton Hills. Interviews for a new Financial Officer have concluded, and updates on the new hire will be provided in the next meeting.

Moved by Mathew Thomas

Seconded by Wendy Dobson

THAT THE VERBAL REPORT, STOPR STAFF UPDATE, BE RECEIVED.

..... carried

4b STOPR Operational Report – presented by Anna Gentile

Bus Operator Driver Update

In September, one operator experienced a wave of driver resignations that initially impacted their Mississauga branch and subsequently spread to Brampton. The STOPR operations teams responded by redistributing three to four routes from each affected division to other bus operators, resulting in a notable improvement in service quality.

To proactively address potential challenges, monthly reports are collected and reviewed, focusing on driver turnover and open route reports, allowing the team to stay ahead of emerging issues.

Bus Delays Update

- During the initial weeks of the school year, we consistently observe a higher volume of school bus delays. However, as the weeks progress, we closely monitor these delays, noting a gradual decrease. While occasional spikes occur during inclement weather, overall, we are content with the service being provided.

Start-up Telephone Call Statistics

- STOPR faced a significant increase in phone calls during the last week of August and throughout September. To address this surge, additional temporary staff were hired to manage the high call volume. The attached chart depicts the total number of calls received per week in September (with a total of 7,949 calls received at an average hold time of approx. 7:52 mins:sec), showing a peak in the first week of school followed by a gradual decline in subsequent weeks, in line with expectations.

Moved by Daniel Del Bianco

Seconded by Jaspal Gill

THAT THE REPORT, STOPR OPERATIONAL REPORT, BE RECEIVED AS INFORMATION.

..... carried

4c TRANSPORTATION REASSESSMENT FOR McCLURE P.S. – Verbal presented by Matt MacMaster

This year, there is one transportation reassessment on our agenda, prompted by infrastructure enhancements in the vicinity of the school.

The reassessment report for McClure Public School in Brampton, part of the Peel District School Board, indicates that due to a new subdivision and road development, student eligibility for transportation is being reevaluated. Currently serving 808 students from JK to grade eight, with 220 eligible for transportation, the school has five full-size buses. The development of Peak Drive has prompted a safety inspection, leading to a recalculation of transportation eligibility for 30 students. As a result, **one** school bus serving the school can be reduced in the 2024 - 2025 school year.

Comments from Committee members and STOPR staff (Wendy Dobson)

- Even if we were to align the new distance policy, setting the distance at 1.6 km, would these students remain unaffected? Correct - most of the students reside within the range of 0.85 to 1.2 kilometers from the school.
- Briefly informed Trustee David Green that we undergo reassessments annually, and despite residing very close to the school, these students don't qualify even under the new distance criteria. We can proceed with the reassessment.

Moved by Wendy Dobson

Seconded by Jaspal Gill

THAT THE REPORT, TRANSPORTATION REASSESSMENT FOR McCLURE P.S. IN THE P.D.S.B., BE RECEIVED and

THAT STOPR IMPLEMENT THE REVISIONS IN THE TRANSPORTATION ELIGIBILITY FOR 30 STUDENTS AND REDUCE THE NUMBER OF SCHOOL BUSES AT McCLURE P.S.

..... carried

4d Chipmunk School Bus Tracking Application Update – Verbal presented by Darcy Forde

In April, we initiated a pilot program for our chipmunk application, and by the end of the previous school year, 39 schools were actively participating. Our plan involves extending or continuing the pilot and a full rollout in the latter part of this school year. However, starting in January, we will expand the pilot by adding another 39 schools.

We are collaborating closely with the software vendor to implement minor changes and ensure optimal performance of the application. During the pilot phase with the existing thirty-nine schools, covering 402 routes, we had 6,326 eligible students as of November 6, with the current average usage standing at 139 users.

Comments from Committee members and STOPR staff (Wendy Dobson)

Wendy intends to discuss the issue of low app usage in many schools with the senior team next week. A list of affected schools will be presented to address the matter in hope to increase user participation.

Additionally, STOPR is in the process of working on a draft for the additional 39 schools scheduled to be added to the pilot in January, following a phased approach. STOPR's aim is to have the final list completed by the end of next week.

Moved by Mathew Thomas
Seconded by Daniel Del Bianco

THAT THE VERBAL REPORT, CHIPMUNK SCHOOL BUS TRACKING APPLICATION UPDATE, BE RECEIVED.

..... carried

4e YTD Monthly Budget Report – Appendix A presented by Darcy Forde

Here is our updated monthly budget for October and the year-to-date figures since October.

- You'll notice a significant increase, particularly in travel assistance costs. Initially, at the start of the school year, a program was implemented where travel assistants were to be picked up and dropped off at the school closest to the students. However, this has been reverted back to picking up TAs at the school, resulting in increased costs.
- Other costs, appear to be in line with expectations month to month.
- Overall, our budget aligns with our expectations, except for software licenses, which incurred the most substantial cost at the beginning of the year, explaining the 30% figure.

Moved by Wendy Dobson
Seconded by Jaspal Gill

THAT THE REPORT, YTD MONTHLY BUDGET, BE RECEIVED.

..... carried

5 Additional Business

Nil

6 Adjournment

A motion to adjourn the meeting was made by Daniel Del Bianco at 10:20 a.m.

..... carried

The next STOPR Governance Committee Meeting is scheduled for ...
Friday, January 26th, 2024 at 10:00 a.m.

Thomas Thomas
Chair, Governance Committee
Student Transportation of Peel Region, STOPR

Mathilda Mascarenhas
Recorder

PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Physical Planning, Finance and Building Committee of the Peel District School Board. The hybrid meeting was held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Wednesday, February 7, 2024, at 17:30 hours.

Members present:

Stan Cameron, Chair
Satpaul Singh Johal, Vice-Chair
Karla Bailey
Will Davies
Brad MacDonald
Jill Promoli

Trustees also present:

Lucas Alves (electronic)
LeeAnn Cole (electronic)
Kathy McDonald (19:03) (electronic)

Administration:

Jaspal Gill, Chief Operating Officer and Associate Director, Operations and Equity of Access
(Executive Member)
Tania Alatishe-Charles, Controller, Finance Support Services
Wendy Dobson, Acting Controller, Corporate Support Services
Kathryn Lockyer, General Counsel and Governance Officer
Thomas Tsung, Controller, Facilities and Environmental Support Services
Randy Wright, Controller, Planning and Accommodation Support Services

Nicole Fernandes, Board Reporter

1. Call to Order

Chair Stan Cameron called the meeting to order at 17:30 hours.

2. Physical Planning, Finance and Building Committee (Closed Session)

PB-15 moved by Jill Promoli
seconded by Karla Bailey

Resolved, that the Committee move into the Closed Session (17:30 hours).

..... carried

The meeting recessed at 18:45 hours and reconvened into Open Session at 18:47 hours.

3. Rise and Report from Closed Session

PB-16 moved by Jill Promoli
seconded by Brad MacDonald

Resolved, that the report of the Closed Session re Procurement Activity Report for December 2023, and Britannia Farm, be received, and the recommendations contained therein, be approved.

..... carried

4. Acknowledgement of Traditional Lands

The video on the Acknowledgement of Traditional Lands was viewed.

5. Approval of Agenda

PB-17 moved by Satpaul Singh Johal
seconded by Will Davies

Resolved, that the agenda be approved.

..... carried

6. Conflict of Interest

There were no declarations of conflict of interest.

7. Minutes of the Physical Planning, Finance and Building Committee Meeting, January 10, 2024

PB-18 moved by Jill Promoli
seconded by Karla Bailey

Resolved, that the Minutes of the Physical Planning, Finance and Building Committee Meeting, held January 10, 2024, be approved.

..... carried

8. Delegation by Alison Canning re TechCollect Students E-Waste Program

Alison Canning, Executive Director, Let's Get Together, delegated the Board on her organization's initiative redirecting e-waste from landfills, and refurbished computers to the community along with affordable internet. She outlined the advantages, including protecting the environment, fostering digital responsibility and citizenship, and sharing technical knowledge and skills.

8. Delegation by Alison Canning re TechCollect Students E-Waste Program (Continued)

Alison Canning highlighted initiatives with the youth, such as volunteering opportunities, providing a voice to create healthier communities, and connecting them to community partners and resources. Sharing anecdotes, Alison Canning spoke of the positive impact on families and youth, specifically with refurbished computers, affordable internet, and training on the use of internet. She suggested that her organization work in partnership with Peel DSB on these initiatives. In response to questions of clarification from members, Alison Canning indicated that Peel DSB is the first school board the organization is delegating, and they plan to speak at the coterminous board. In addition, Let's Get Together is working with six post-secondary institutions.

PB-19 moved by Will Davies
seconded by Jill Promoli

Resolved, that the Physical Planning, Finance and Building Committee recommends to the Board:

That, the Delegation of Alison Canning re TechCollect Students E-Waste Program, be referred to the Director of Education for follow-up and consultation with staff.

..... carried

9. Application Status Update

Zach Tessaro, Planning Officer, noted that the report lists the development applications reviewed by Planning and Accommodation staff during the month of December 2023, and includes the letters sent to municipalities.

PB-20 moved by Brad MacDonald
seconded by Will Davies

Resolved, that the Application Status Update report, be received.

..... carried

10. Procurement Activity Report for December 2023

Controller of Corporate Support Services, Wendy Dobson, remarked that all contracts were awarded in accordance with the Board's Purchasing Policy.

PB-21 moved by Satpaul Singh Johal
seconded by Jill Promoli

Resolved, that the Procurement Activity Report for December 2023, be received.

..... carried

11. Vandalism Activity Report – October and November 2023

Controller Dobson presented the report on vandalism activity for October and November 2023. She highlighted the burning down of the historic Britannia Farm Barn in October 2023, and provided a summary of the after-hours vandalism activity at school and non-school sites.

PB-22 moved by Brad MacDonald
seconded by Jill Promoli

Resolved, that the Vandalism Activity Report for October and November 2023, be received.

..... carried

12. Adjournment

PB-23 moved by Will Davies
seconded by Satpaul Singh Johal

Resolved, that the meeting adjourn (19:17 hours).

..... carried

..... Chair

9.1

Physical Planning, Finance & Building Committee Meeting, April 3, 2024

Evolving Impact to School Sites and School Design in Urban Areas

Strategic Alignment:

Education Act

PDSB Strategic Plan goal of building safe, positive, and healthy climates for learning and working to nurture student and staff well-being.

Report Type:

For information

Prepared by: Planning Staff

Suzanne Blakeman, Manager of Planning & Enrolment

Submitted by: Jaspal Gill, Chief Operating Officer

Associate Director, Operations and Equity of Access

Overview

Objective:

To provide Trustees with information on the evolving changes to urban school sites and school design.

Highlights:

- The size of new school sites being offered by developers in more dense urban communities is shrinking as a result of residential intensification and the increased cost of land.
- There is increased pressure from residential developers for smaller school sites with reduced outside play areas, underground instead of surface parking, reduced or eliminated student drop-off and pick-up areas, and little or no space for temporary (portable) accommodation. Multi-level 3-4 story buildings on smaller school sites are being advocated including podium schools constructed as part of a condominium building.

Background:

The increase in residential intensification is being advocated to meet recent Provincial and Municipal urban growth targets. The most frequent solution offered by developers for student accommodation in these communities has been a podium school, the success of which is largely unproven in the Canadian urban environment.

Evidence

Findings/Key Considerations:

Recent architectural research indicates a podium school would result in less available student space than a traditional standalone school and site. The maximum size of a podium school would be 450 students instead of PDSB's present model of a 650-850 student capacity elementary school.

PDSB has significant concerns with respect to the safety and security of students in a condominium building and being part of a strata agreement with unknown partners. Higher construction and maintenance costs and the adequacy of Ministry capital and operating funding will add to the uncertainty of the PDSB being able to respond with adequate, safe student accommodation on a timely basis.

Other Issues with smaller sites/podium schools:

- Inappropriate/insufficient space for students to marshal before bell times, especially if in a podium where the school is not on the ground floor.

-
- Kindergarten rooms moved from the ground floor means additional interior line-of-sight supervision problems and stairs for 4- and 5-year-olds.
 - Often adjacent municipal parks (accessed by the public) are the only outdoor play space for students. City parks are programmed to such a degree that fencing is not possible and sightlines for supervision could be a challenge.
 - Safety, security, and management issues with underground parking
 - Podiums will only allow 450 pupil places and there will not be space for childcare centers or temporary (portable) accommodation.
 - Drop-off/pick-up will be a challenge with underground parking.
 - Cost savings will be limited. Less land may be required but these savings will be reduced by the costs of building additional smaller schools.
 - Smaller school size may result in the need to re-consider the junior/middle school model of accommodation.
 - Absence of outdoor space available to students in an urban vs. a current model PDSB school with a soccer pitch and designated outside kindergarten and day care areas.
 - Multiple safety, security and operational concerns with a residential condominium tower located above a podium school and play space.

Impact Analysis

Risk Assessment:

Podium schools create an issue with future asset management where PDSB would not own the school facility but would be part of a strata agreement. Extraordinary costs can be expected including the special levies associated with unforeseen post warranty maintenance and repairs, including the maintenance of the limited outdoor amenity space which would be intensively used by the students and condominium residents.

Next Steps

Action Required: The traditional repeat design 2-story school with a 7 to 8-acre site is no longer proving to be a viable delivery model in more dense, urban communities. In response, staff are examining multi-story standalone school designs making more intense use of smaller sites and amenities.

9.2

Physical Planning, Finance and Building Committee Meeting, April 3, 2024

Application Status Update

Strategic Alignment:

This report is aligned with the board's strategic plan goal of building safe, positive, and healthy climates for learning and working to nurture student and staff well-being.

Report Type:

For Information

Prepared by: Zach Tessaro, Planner, Development

Submitted by: Jaspal Gill, Chief Operating Officer
Associate Director, Operations and Equity of Access

Overview

Objective:

This report is for information.

PDSB is required to provide comments for all development applications within the Region of Peel. These applications are thoroughly reviewed by Planning and Accommodation staff to ensure that the proper steps are taken to ensure adequate accommodation for future students.

Highlights:

- This report includes the development applications for the months of February and March 2024.
- With respect to the listed applications, the anticipated number of students that will be generated were either included in previous projections and sufficient school accommodation is in place or will be provided by new schools approved in the Board's Annual Planning Documents.

Background:

Yield factors are generated by matching student addresses from the Board's Student Information Systems (SIS) with housing typology data received from the Municipal Property Assessment Corporation (MPAC). A unique yield factor is generated for each community by housing type, which is used to project the number of students anticipated from new developments.

Evidence

Findings/Key Considerations:

Below is a list of development applications reviewed by Planning staff for the months of February and March 2024 along within the Appendices are location map(s) and the letters sent to the respective municipality.

February

	Trustee	Municipality	Schools	Application Number	Location	Type of Application	Total Units	Anticipated Students
1.	Davies	Brampton	James Potter P.S. McClure P.S. David Suzuki S.S.	OZS-2023-0039	Bovaird Dr W @ Creditview Rd	Zoning By-Law and Draft Plan of Subdivision	APT: 2,801	K-5: 261 6-8: 76 9-12: 46
2.	Green	Brampton	Northwood P.S. Beatty-Fleming P.S. David Suzuki S.S.	OZS-2024-0001	55 Park St	Official Plan Amendment & Zoning By-law Amendment	APT: 234	K-5: 25 6-8: 11 9-12: 11
3.	Singh Johal	Brampton	Pte. Buckam Singh P.S. Sandalwood Heights S.S.	OZS-2024-0004	11038 The Gore Rd	Zoning By-law & Plan of Subdivision Application	SFD: 4	K-8: 3 9-12: 1

March

	Trustee	Municipality	Schools	Application Number	Location	Type of Application	Total Units	Anticipated Students
1.	Promoli	Mississauga	Derry West Village P.S. David Leeder M.S. Mississauga S.S.	OZ OPA 24-2 21T-24001M	376 Derry Rd W	Draft Plan of Subdivision & Zoning by-law Amendment	SFD: 2 SDD: 2 TH: 120	K-5: 29 6-8: 13 9-12: 11

Next Steps

Action Required:

Planning staff will continue to provide summary reports on future Development Application Status.

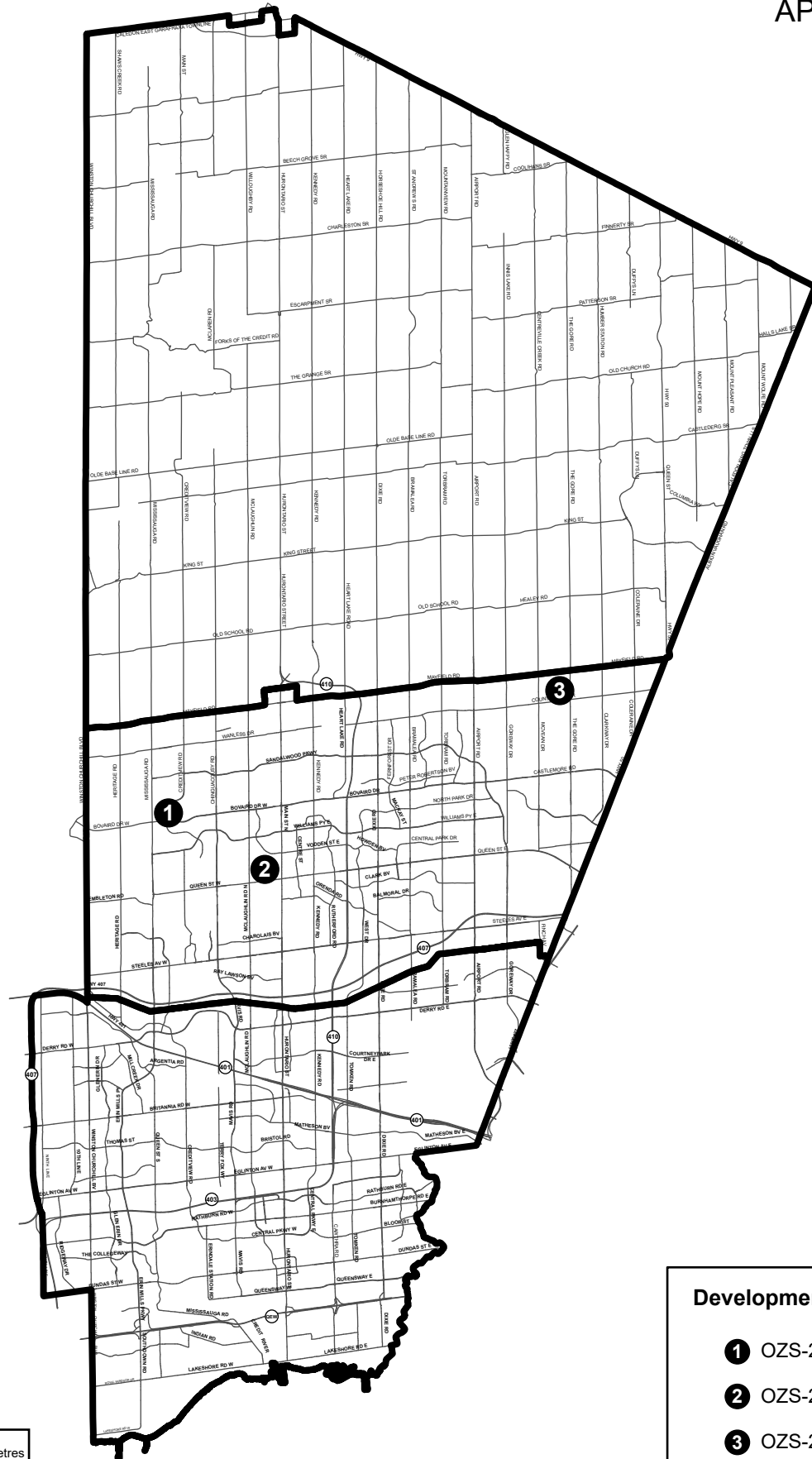
Communications:

Comment letters have been provided to the applicable municipality.

Appendices

Appendix 1 – Location map

Appendix 2 – Letters to respective municipality



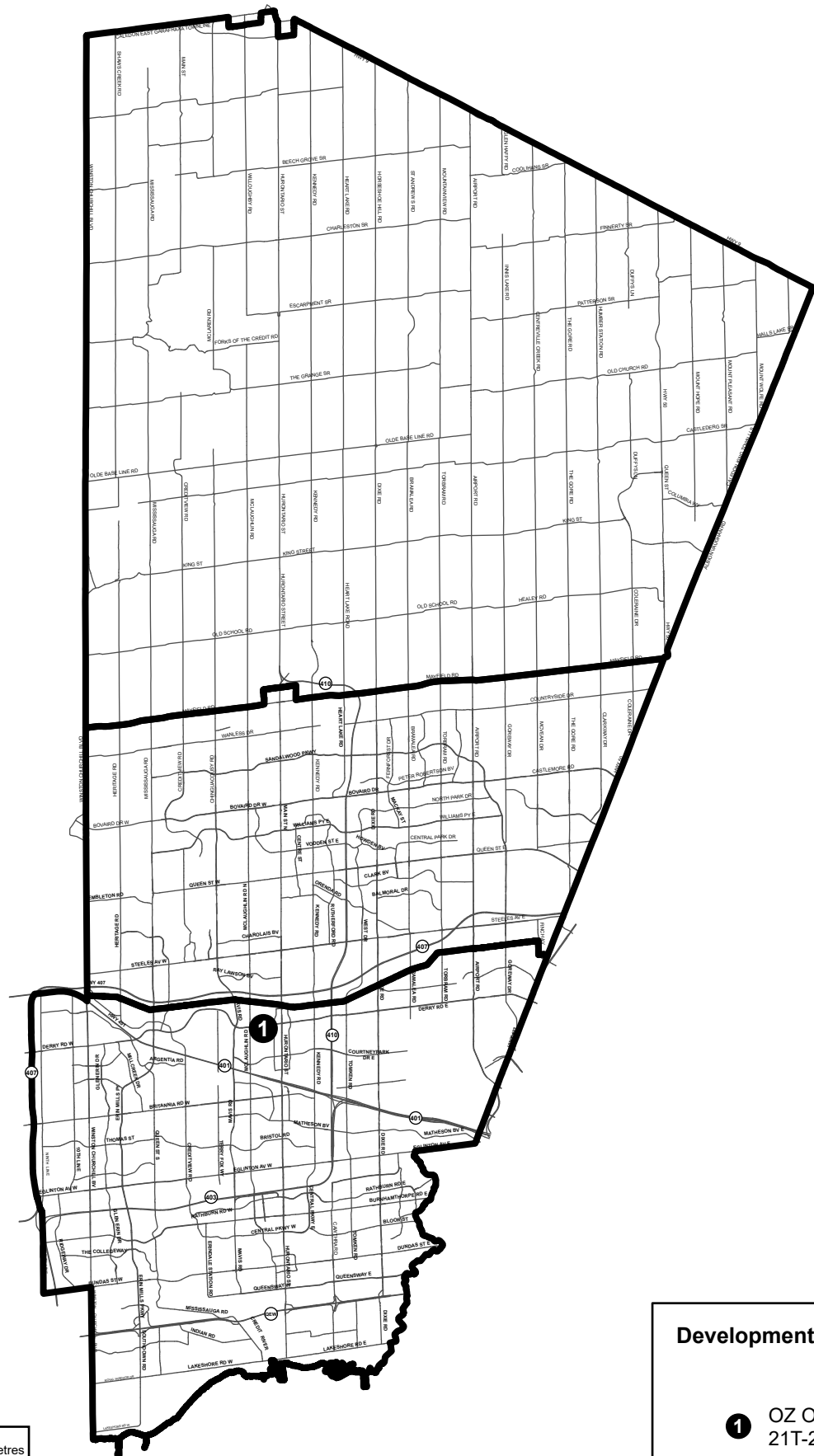
Development Applications: February 2024

*Locations are approximate

Prepared by: Peel District School Board Planning & Accommodation

Map data courtesy of the Region of Peel Planning Department, the Peel District School Board Planning Department, the City of Brampton, City of Mississauga and the Town of Caledon.

Updated March 2024



Development Application

1 OZ OPA 24-2
21T-24001M

Development Applications: March 2024

*Locations are approximate

Prepared by: Peel District School Board Planning & Accommodation

Map data courtesy of the Region of Peel Planning Department, the Peel District School Board Planning Department, the City of Brampton, City of Mississauga and the Town of Caledon.

Updated March 2024



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 Mississauga, ON, Canada L5R 1C6
 t 905.890.1010 1.800.668.1146
 f 905.890.6747
www.peelschools.org

February 1, 2024

Arjun Singh
 Senior Planner
 City of Brampton
 1 Wellington Street
 Brampton, ON L5B 3C1

Dear Arjun,

**RE: Zoning By-law Amendment Application and Draft Plan of Subdivision Application
 MHBC Planning
 Northeast Corner of Bovaird Drive W & Creditview Rd
 OZS-2023-0039
 City of Brampton**

The Peel District School Board (PDSB) has reviewed the above-noted application for the proposed development consisting of multiple mixed-use towers with 2,801 residential units located at the above-noted address. PDSB has the following comments based on its School Accommodation Criteria:

The anticipated student yield from this plan is as follows:

Kindergarten to Grade 5	Grade 6 to 8	Grade 9 to 12
261	76	46

The students generated from this development would reside within the boundaries of the following schools:

Public School	School Enrolment	School Capacity	Number of Occupied Portables
James Potter P.S.	514	749	0
McClure P.S.	798	861	0
David Suzuki S.S.	1,606	1,554	4

Please be advised that the PDSB may experience further capacity issues within this area in the near future, due to increased density in the Mount Pleasant neighbourhood.

PDSB requires the following conditions be placed in the Subdivision Agreement:

1. Prior to final approval, the City of Brampton shall be advised by the School Board(s) that satisfactory arrangements regarding the provision and distribution of educational facilities have been made between the developer/applicant and the School Board(s) for this plan.
2. The Peel District School Board requires the following clause be placed in any agreement of purchase and sale entered into with respect to any units on this plan, from the date of registration of the development agreement:
 - a) "Whereas, despite the efforts of the Peel District School Board, sufficient accommodation may not be available for all anticipated students in the neighbourhood schools, you are hereby notified that some students may be accommodated in temporary facilities or bused to schools outside of the area, according to the Board's Transportation Policy #39. You are advised to contact the School Accommodation department of the Peel District School Board to determine the exact schools."
 - b) "The purchaser agrees that for the purposes of transportation to school the residents of the development shall agree that the children will meet the school bus on roads presently in existence or at another designated place convenient to the Peel District School Board. Bus stop locations will be assessed and selected by the Student Transportation of Peel Region's Bus Stop Assessment procedure and process (STOPR012)."
3. PDSB requests that the developer agree to erect and maintain signs at the entrances to the development which shall advise prospective purchasers that due to present school accommodation pressures, some of the children from the development may have to be accommodated in temporary facilities or bused to schools, according to the Peel District Board's Transportation Policy. These signs shall be to the School Board's specifications and at locations determined by the Board.

The Board wishes to be notified of the decision of Council with respect to this proposed application.

If you require any further information, please contact me at zach.tessaro@peelsb.com or 905-890-1010, ext. 2217.

Thank you,

Zachary Tessaro

Zach Tessaro, BES
Planner – Development
Planning and Accommodation Dept.

- c. K. Koops, Dufferin Peel Catholic District School Board
S. Blakeman, Peel District School Board

February 26, 2024

Sam Dela Pena
Development Planner
City of Brampton
1 Wellington Street
Brampton, ON L5B 3C1

Dear Sam,

**RE: Official Plan Amendment & Zoning By-law Amendment Application
Blackthorn Development
55 Park St
OZS-2024-0001
City of Brampton**

The Peel District School Board (PDSB) has reviewed the above-noted application for the proposed development consisting of an apartment building with 234 residential units located at the above-noted address. PDSB has the following comments based on its School Accommodation Criteria:

The anticipated student yield from this plan is as follows:

Kindergarten to Grade 5	Grade 6 to 8	Grade 9 to 12
25	11	11

The students generated from this development would reside within the boundaries of the following schools:

Public School	School Enrolment	School Capacity	Number of Occupied Portables
Northwood P.S.	563	614	0
Beatty-Fleming P.S.	307	583	0
David Suzuki S.S.	1,606	1,554	4

Please be advised that this development is located along the future Queen Street BRT corridor. PDSB is aware of the increased development within the area which may result in capacity

issues for nearby schools. PDSB actively reviews new residential growth in this area and seeks viable student accommodation solutions where possible.

PDSB requires the following conditions be placed in the Development Agreement:

1. Prior to final approval, the City of Brampton shall be advised by the School Board(s) that satisfactory arrangements regarding the provision and distribution of educational facilities have been made between the developer/applicant and the School Board(s) for this plan.
2. The Peel District School Board requires the following clause be placed in any agreement of purchase and sale entered into with respect to any units on this plan, from the date of registration of the development agreement:
 - a) "Whereas, despite the efforts of the Peel District School Board, sufficient accommodation may not be available for all anticipated students in the neighbourhood schools, you are hereby notified that some students may be accommodated in temporary facilities or bused to schools outside of the area, according to the Board's Transportation Policy #39. You are advised to contact the School Accommodation department of the Peel District School Board to determine the exact schools."
 - b) "The purchaser agrees that for the purposes of transportation to school the residents of the development shall agree that the children will meet the school bus on roads presently in existence or at another designated place convenient to the Peel District School Board. Bus stop locations will be assessed and selected by the Student Transportation of Peel Region's Bus Stop Assessment procedure and process (STOPR012)."
3. PDSB requests that the developer agree to erect and maintain signs at the entrances to the development which shall advise prospective purchasers that due to present school accommodation pressures, some of the children from the development may have to be accommodated in temporary facilities or bused to schools, according to the Peel District Board's Transportation Policy. These signs shall be to the School Board's specifications and at locations determined by the Board.

The Board wishes to be notified of the decision of Council with respect to this proposed application.

If you require any further information, please contact me at zach.tessaro@peelsb.com or 905-890-1010, ext. 2217.

Thank you,

Zachary Tessaro

Zach Tessaro, BES
Planner – Development
Planning and Accommodation Dept.

- c. K. Koops, Dufferin Peel Catholic District School Board
S. Blakeman, Peel District School Board

February 26, 2024

Sadaf Shahid-Hussain
Planner
City of Brampton
1 Wellington Street
Brampton, ON L5B 3C1

Dear Sadaf,

RE: **Zoning By-law Amendment Application and Plan of Subdivision Application
Candevcon Group Inc.
11038 The Gore Rd
OZS-2024-0004
City of Brampton**

The Peel District School Board (PDSB) has reviewed the above-noted application for the proposed development consisting of 4 residential units located at the above-noted address. PDSB has the following comments based on its School Accommodation Criteria:

The anticipated student yield from this plan is as follows:

Kindergarten to Grade 8	Grade 9 to 12
3	1

The students generated from this development would reside within the boundaries of the following schools:

Public School	School Enrolment	School Capacity	Number of Occupied Portables
Pte. Buckam Singh P.S.	622	600	5
Sandalwood Heights S.S.	1,023	1,482	0

PDSB requires the following conditions be placed in the Subdivision Agreement:

1. Prior to final approval, the City of Brampton shall be advised by the School Board(s) that satisfactory arrangements regarding the provision and distribution of educational facilities have been made between the developer/applicant and the School Board(s) for this plan.

2. The Peel District School Board requires the following clause be placed in any agreement of purchase and sale entered into with respect to any units on this plan, from the date of registration of the development agreement:
 - a) "Whereas, despite the efforts of the Peel District School Board, sufficient accommodation may not be available for all anticipated students in the neighbourhood schools, you are hereby notified that some students may be accommodated in temporary facilities or bused to schools outside of the area, according to the Board's Transportation Policy #39. You are advised to contact the School Accommodation department of the Peel District School Board to determine the exact schools."
 - b) "The purchaser agrees that for the purposes of transportation to school the residents of the development shall agree that the children will meet the school bus on roads presently in existence or at another designated place convenient to the Peel District School Board. Bus stop locations will be assessed and selected by the Student Transportation of Peel Region's Bus Stop Assessment procedure and process (STOPR012).

The Board wishes to be notified of the decision of Council with respect to this proposed application.

If you require any further information, please contact me at zach.tessaro@peelsb.com or 905-890-1010, ext. 2217.

Thank you,

Zachary Tessaro

Zach Tessaro, BES
Planner – Development
Planning and Accommodation Dept.

- c. K. Koops, Dufferin Peel Catholic District School Board
S. Blakeman, Peel District School Board

March 12, 2024

Saj Sangha
Development Application
City of Mississauga
300 City Centre Dr,
Mississauga, ON L5B 3C1

Dear Saj,

**RE: Draft Plan of Subdivision, OPA and Zoning By-law amendment
Glen Schnarr and Associates Inc. & Ballymore Corp.
376 Derry Road W
OZ OPA 24-2 (21T-24001M)
City of Mississauga**

The Peel District School Board (PDSB) has reviewed the above-noted application for the proposed development consisting of 120 townhome units, two (2) semi detached and two (2) detached homes located at the above-noted address. PDSB has the following comments based on its School Accommodation Criteria:

The anticipated student yield from this plan is as follows:

Kindergarten to Grade 5	Grade 6 to 8	Grade 9 to 12
29	13	11

The students generated from this development would reside within the boundaries of the following schools:

Public School	School Enrolment	School Capacity	Number of Occupied Portables
Derry West Village P.S.	408	625	0
David Leeder M.S.	735	896	0
Mississauga S.S.	1,036	1,556	0

PDSB requires the following conditions be placed in the subdivision Agreement:

1. Prior to final approval, the City of Mississauga shall be advised by the School Board(s) that satisfactory arrangements regarding the provision and distribution of educational facilities have been made between the developer/applicant and the School Board(s) for this plan.
2. The Peel District School Board requires the following clause be placed in any agreement of purchase and sale entered into with respect to any units on this plan, from the date of registration of the development agreement:
 - a) "Whereas, despite the efforts of the Peel District School Board, sufficient accommodation may not be available for all anticipated students in the neighbourhood schools, you are hereby notified that some students may be accommodated in temporary facilities or bused to schools outside of the area, according to the Board's Transportation Policy #39. You are advised to contact the School Accommodation department of the Peel District School Board to determine the exact schools."
 - b) "The purchaser agrees that for the purposes of transportation to school the residents of the development shall agree that the children will meet the school bus on roads presently in existence or at another designated place convenient to the Peel District School Board. Bus stop locations will be assessed and selected by the Student Transportation of Peel Region's Bus Stop Assessment procedure and process (STOPR012)."
3. PDSB requests that the developer agree to erect and maintain signs at the entrances to the development which shall advise prospective purchasers that due to present school accommodation pressures, some of the children from the development may have to be accommodated in temporary facilities or bused to schools, according to the Peel District Board's Transportation Policy. These signs shall be to the School Board's specifications and at locations determined by the Board.

The Board wishes to be notified of the decision of Council with respect to this proposed application.

If you require any further information, please contact me at zach.tessaro@peelsb.com or 905-890-1010, ext. 2217.

Thank you,

Zachary Tessaro

Zach Tessaro, BES
Planner – Development
Planning and Accommodation Dept.

- c. K. Koops, Dufferin Peel Catholic District School Board
S. Blakeman, Peel District School Board

Physical Planning, Finance and Building Committee Meeting, April 3, 2024

Procurement Activity Report

Strategic Alignment:

This report is aligned with the Board's strategic plan goal of building safe, positive, and healthy climates for learning and working to nurture student and staff well-being.

Report Type:

For Information

<i>Prepared by:</i>	Lisa Li-Shack, Manager, Purchasing Wendy Dobson, Controller, Corporate Support Services
<i>Submitted by:</i>	Jaspal Gill, Chief Operating Officer Associate Director, Operations and Equity of Access

Overview

Objective:

To provide information on procurement activity.

Highlights:

- The contract for Fencing Services as Required was awarded.
- The contracts for Air Handling Unit Upgrades at Heart Lake Secondary School and Morning Star Middle School were awarded.
- The contract for Air Handling Unit Upgrades at Meadowvale Secondary School and Streetsville Secondary School were awarded.
- The contract for Supply of Apple Computer and Related Devices as Required was awarded.

Background:

The purpose of this report is to provide an update on tender activity for goods and services at the Board.

Evidence

Findings/Key Considerations:

All contracts are awarded in accordance with the Board Purchasing Policy (Policy #80) and the Board Procurement Regulations (CSS 5).

Next Steps

Action Required:

No action is required.

Communications:

All reported tender results have been posted on the Board public procurement portal. This report is for Board information.

Appendices

Appendix 1 – Procurement Activity Report January 1, 2024 – February 29, 2024.

PURCHASING - PROCUREMENT ACTIVITY REPORT (January 1, 2024 - February 29, 2024)

Bid Number	Project Name (Goods or Service)	# of Document Takers	Bidders	Successful Bidder(s)	Contract Award Date	Contract Term End Date (# of optional extensions)
RFSQD22-4784-R2	Supply and Delivery of Learning Materials as Required - Additional Qualification 2023	36	SUPER DUPER INC. DBA SUPER DUPER PUBLICATIONS	SUPER DUPER INC. DBA SUPER DUPER PUBLICATIONS	16-Feb-2024	August 31, 2024 with 8 one-year extensions
			DeSerres	DeSerres		
			Merconnet Electronics Ltd	Merconnet Electronics Ltd		
			Orca Book Publishers			
			Wintergreen Learning Materials Ltd.			
			Arvaag Press			
			Canadian Education Warehouse			
RFPZ23-4965	Supply and Delivery of Grounds Keeping Equipment As Required	12	Green Tractors Brampton/Clark Moore Motors	Green Tractors Brampton/Clark Moore Motors	18-Jan-2024	August 31, 2024 with 4 one-year extensions
RFQZ23-4975	Physical Education Equipment and Playground Repairs As Required	12	Highland Gym	Highland Gym	18-Jan-2024	December 31, 2024 with 4 one-year extensions
RFQMA23-4981	Madoc Drive Public School Interior Door Replacement	7	Tri Green Construction Inc	Tri Green Construction Inc	4-Jan-2024	1-Sep-2024
			Balmain Construction Ltd.			
			Brook Restoration Ltd			
			Alpeza General Contracting Inc			
RFQZ23-4984	Supply, Delivery and Installation of Electronic Pylon Signs As Required	17	Spectra Advertising	Spectra Advertising	28-Feb-2024	December 31, 2024 with 2 two-year extensions
			New Style Signs			
RFQZ23-4988	Fencing Services As Required	19	Associate Builders	Associate Builders	18-Jan-2024	December 31, 2024 with 4 one-year extensions
			M&E GENERAL CONTRACTING INC	M&E GENERAL CONTRACTING INC		
			Bam Bam Construction INC			
			Highland Gym			
			Powell Fence Ltd.			
			GTC CANADA LTD			
			Catek Technical Services			
RFQMA23-4986	Supply, Delivery and Placement of Concrete Service Buildings as required	14	Acton Precast Concrete Limited	Acton Precast Concrete Limited	28-Feb-2024	December 31, 2024 with 4 one-year extensions
			Anchor Concrete Products			
			Brooklin Concrete Products Corp.			

PURCHASING - PROCUREMENT ACTIVITY REPORT (January 1, 2024 - February 29, 2024)

Bid Number	Project Name (Goods or Service)	# of Document Takers	Bidders	Successful Bidder(s)	Contract Award Date	Contract Term End Date (# of optional extensions)
RFQZ23-4993	Air Handling Unit Upgrades at Heart Lake SS and Morning Star MS	35	Firenza Plumbing & Heating Ltd	Firenza Plumbing & Heating Ltd	23-Feb-2024	1-Sep-2024
			Mechfield Canada Inc	Mechfield Canada Inc	23-Feb-2024	1-Sep-2024
			CANADIAN TECH AIR SYSTEMS INC.			
			Vanguard Mechanical Inc.			
			ANVI SERVICES LTD.			
			Service Experts			
			Superior Boiler Works and Welding Limited			
RFQZ23-4994	Air Handling Unit Upgrades at Meadowvale SS and Streetsville SS	32	Firenza Plumbing & Heating Ltd	Firenza Plumbing & Heating Ltd	23-Feb-2024	1-Sep-2024
			CANADIAN TECH AIR SYSTEMS INC.			
			Vanguard Mechanical Inc.			
			Service Experts			
			Mechfield Canada Inc			
			Superior Boiler Works and Welding Limited			
RFQMA23-4995	Supply and Installation of Gymnasium Sports Floor as Required	25	Zet Master	Zet Master	29-Jan-2024	December 31, 2024 with 4 one-year extensions
			Cooksville Interiors (Miss) Ltd	Cooksville Interiors (Miss) Ltd		
			2299301 ONTARIO CORP. O/A DONOVAN'S FLOORING	2299301 ONTARIO CORP. O/A DONOVAN'S FLOORING		
			Tradeworks Interiors Canada Corp.			
			Advantage Sport			
			Creative Sports Solutions			
RFQMA23-4997	Macville Public School Interior Doors Replacement	6	Balmain Construction Ltd.	Balmain Construction Ltd.	29-Jan-2024	23-Aug-2024
			Brook Restoration Ltd			
			Alpeza General Contracting Inc			
			Tri Green Construction Inc			
RFQN23-4978	Supply of CyberPower UPS and Accessories As Required	18	1091847 Ontario Ltd.-Aurora Solutions	1091847 Ontario Ltd.-Aurora Solutions	1-Feb-2024	January 30, 2025 with 2 one-year extensions
			CDW Canada			
			Wisecom Technology			
			POWER SYSTEMS ENGINEERING			
Z24-5005 (QUICK QUOTE)	(OECM-2022-40) LED Lighting Upgrade at Glenforest SS and Port Credit SS	3	Energy Network Services Inc.	Energy Network Services Inc.	26-Feb-2024	28-Jun-2024
			Dynamic Energy Services Inc.			

PURCHASING - PROCUREMENT ACTIVITY REPORT (January 1, 2024 - February 29, 2024)

Bid Number	Project Name (Goods or Service)	# of Document Takers	Bidders	Successful Bidder(s)	Contract Award Date	Contract Term End Date (# of optional extensions)
NCPN24-2508	Supply of Apple Computers and Related Devices as Required	N/A	N/A	Apple Canada Inc.	17-Jan-2024	31-Dec-2024
NCPN24-2515	Phase 6 CCTV Material and Installation for Various PDSB Office Buildings	N/A	N/A	360 Advanced Security	30-Jan-2024	1-Jan-2025
NCPK24-2519	Supply of CPI Training, CPI Training Materials and Access to Online Training Modules as Required	N/A	N/A	Crisis Prevention Institute (CPI)	1-Feb-2024	31-Dec-2025
NCPD24-2523	Purchases of various categories of goods to schools and departments from March 21, 2024 to March 20, 2025	N/A	N/A	Amazon Canada	16-Feb-2024	20-Mar-2025
COOPZ24-5014	Hazardous Waste Collection (Tender 18672)	N/A	Aevtias Inc.	Aevtias Inc.,	26-Feb-2024	13-Jan-2030
			Environmental 360 Solutions Ltd.	Environmental 360 Solutions Ltd.		
			Photech Environmental Solutions Inc.	Photech Environmental Solutions Inc.		
			GFL Environmental Services Inc.			
			Greenflow Environmental Services Inc.			
			Daniels Sharpsmart Canada Ltd.			
			RPR Environmental Inc.			
COOPMA24-5015	2024 Education Development Charge Consultant (HDSB RFP22-134)	N/A	Watson & Associates Economists Ltd.	Watson & Associates Economists Ltd.	26-Feb-2024	June 30, 2024 with 3 one-year extensions

Approved: Wendy Dobson March 19, 2024

9.4

Physical Planning, Finance and Building Committee Meeting, April 3, 2024

Vandalism Activity Report

Strategic Alignment:

This report is aligned with the board's strategic plan goal of building safe, positive, and healthy climates for learning and working to nurture student and staff well-being.

Report Type:

For Information

<i>Prepared by:</i>	Enzo Addesa, Manager, Security and Risk Management Wendy Dobson, Controller, Corporate Support Services
<i>Submitted by:</i>	Jaspal Gill, Chief Operating Officer Associate Director, Operations and Equity of Access

Overview

Objective:

This report is for information.

Highlights:

The purpose of this report is to provide an update on after-hours vandalism activity at school and non-school sites.

December 2023:

- In December 2023 there was a total of 15 after-hours incidents, 9 of which were vandalism, 3 of which were trespassing/breaking and entering, and the rest are miscellaneous suspicious activities.
- Out of the reported 9 vandalism incidents, only 1 was graffiti which resulted in a total of \$199.00 in clean-up costs.
- 5 incidents involved broken windows with a total of \$7,128.30 in repair costs.

January 2024:

- In January 2024 a total of 18 after-hours incidents were reported, 7 of which were vandalism. Out of the reported vandalism incidents, 2 were graffiti incidents which resulted in a total of \$312.50 in clean-up costs, while 1 broken window incident resulted in a \$544.38 repair cost.
- One vandalism incident involved damage to playground structure costing in approx. \$2,400.00 in repair.

Background:

This after-hours vandalism related information has been provided to us by PDSB custodial staff, Facilities Managers, and Gemstar Security while responding to after-hours alarms and patrols.

Evidence

Findings/Key Considerations:

In the month of December 2023, approximately \$2,835.43 in breaking/entering damages and \$7,836.51 in Vandalism damages were reported on our eBase cost tracking system.

In the month of January 2024, approximately \$904.00 in breaking/entering damages and \$3,256.88 in Vandalism damages were reported on our eBase cost tracking system.

Next Steps

Action Required:

Proactive patrols will continue at these locations where vandalism and damage to Board property have been identified to deter further after-hours activity.

Communications:

On-going communication to Facilities Managers and Head Custodians/Building Lead Hands to report and follow up on incidents of vandalism so that Security & Risk Management can continue to manage vandalism incidents at the 274 Board sites.

Appendices

Appendix 1 – Monthly report of vandalism activity for December 2023 and January 2024

Break & Enter/Vandalism Report - December 2023 (Reported to Security/Risk Management Dept. by Facilities Manager or Custodian)

	Building Name	Occurred	Category	Type	Cost
1	Brandon Gate PS	04 December 2023	Suspicious Activity	Illegal Dumping	N/A
2	Cashmere Ave PS	04 December 2023	Suspicious Activity	Unauthorized Entry	N/A
3	Bramalea SS	06 December 2023	Vandalism	Miscellaneous 3rd Party Property Damage	N/A
4	Tecumseh PS	09 December 2023	Vandalism	Broken Windows	\$1,376.62
5	Chinguacousy SS	10 December 2023	Suspicious Activity	Trespassing	N/A
6	Hilldale PS	10 December 2023	Vandalism	Miscellaneous Board Property Damage	\$2,400.00
7	Marvin Heights PS	11 December 2023	Suspicious Activity	Illegal Dumping	N/A
8	McHugh PS	11 December 2023	Vandalism	Miscellaneous Board Property	\$944.64
9	Somerset Drive PS	13 December 2023	Vandalism	Broken Windows	\$802.87
10	Streetsville SS	15 December 2023	Vandalism	Miscellaneous Board Property	N/A
11	Riverside PS	16 December 2023	Break and Enter	School	\$2,835.43
12	Credit Valley PS	20 December 2023	Vandalism	Broken Windows	\$1,002.59
13	Meadowvale SS	22 December 2023	Vandalism	Broken Windows	\$1,110.79
14	Clifton PS	22 December 2023	Suspicious Activity	Loitering	N/A
15	Tecumseh PS	22 December 2023	Vandalism	Graffiti	\$199.00

\$10,671.94

All costs are estimated unless otherwise stated, invoices not received.

Any graffiti under \$100 not reported. Any broken windows under \$200 not reported.

Break & Enter/Vandalism Report - January 2024 (Reported to Security/Risk Management Dept. by Facilities Manager or Custodian)

	Building Name	Occurred	Category	Type	Cost
1	Clarkson SS	02 January 2024	Vandalism	Grass Damage	N/A
2	Riverside PS	05 January 2024	Break and Enter	School	\$904.00
3	Sandalwood Heights SS	06 January 2024	Suspicious Activity	Illegal Dumping	N/A
4	Chris Hadfield PS	08 January 2024	Vandalism	Graffiti	N/A
5	Somerset Drive PS	08 January 2024	Vandalism	Miscellaneous Board Property Damage	N/A
6	Britannia PS	09 January 2024	Suspicious Activity	Drug/Alcohol Activity	N/A
7	Falingbrook MS	09 January 2024	Vandalism	Broken Windows	\$544.38
8	Goldcrest PS	11 January 2024	Suspicious Activity	Illegal Dumping	N/A
9	Champlain Trail PS	11 January 2024	Suspicious Activity	Illegal Dumping	N/A
10	Ross Drive PS	11 January 2024	Vandalism	Miscellaneous Board Property Damage	\$2,400.00
11	Whitehorn PS	12 January 2024	Suspicious Activity	Illegal Dumping	N/A
12	Beryl Ford PS	15 January 2024	Suspicious Activity	Loitering	N/A
13	Lisgar MS	20 January 2024	Vandalism	Miscellaneous 3rd Party Property Damage	N/A
14	Dixie PS	23 January 2024	Vandalism	Graffiti	\$312.50
15	Red Willow PS	28 January 2024	Suspicious Activity	Illegal Dumping	N/A
16	The Woodlands SS	29 January 2024	Suspicious Activity	Loitering	N/A
17	Erin Centre MS	29 January 2024	Suspicious Activity	Illegal Dumping	N/A
18	Credit Valley PS	30 January 2024	Arson	Property	N/A
					\$4,160.88
<p>All costs are estimated unless otherwise stated, invoices not received.</p> <p>Any graffiti under \$100 not reported. Any broken windows under \$200 not reported.</p>					

Physical Planning, Finance and Building Committee Meeting, April 3, 2024

Physical Planning, Finance and Building Committee - Terms of Reference

Strategic Alignment:

PDSB Procedure By-law
Education Act

Report Type:

Recommendation

Submitted by: Jaspal Gill, Chief Operating Officer
Associate Director, Operations & Equity of Access

Overview

Recommendation:

That the Physical Planning, Finance and Building Committee - Terms of Reference, as attached as Appendix 1, be approved by the Board, and replace the Governance Directives for the Physical Planning, Finance and Building Committee.

Highlights:

- The Board of Trustees approved amendments to the PDSB Procedure By-law and reviewed the template for Terms of Reference for all Standing and Statutory Committees.
- Information from the Governance Directives has been included in the Committee Terms of Reference.

Background:

Following a review of existing processes and best practices, it has been agreed that Committee Terms of Reference will replace the Governance Directives. A new Committee Terms of Reference template was developed and reviewed by staff Executive Leads for each Committee. Once approved by the Board, each committee will be responsible for updating their terms of reference.

Impact Analysis

Legal implications:

Regular review and update of the PDSB Procedure By-law and Committee Terms of Reference provides the Board and Committees with resources required to carry out their legislated duties.

Risk Assessment:

Regular review and update of the Committee Terms of Reference aligns with good governance practices.

Community Impact:

Clarity around the Committee's mandates and terms of reference provides certainty for Trustees, staff, delegates and the community and develops trust in the Board of Trustees.

Next Steps

Action Required:

Following review at this meeting, the Committee's Terms of Reference will be recommended to the Board of Trustees for approval.

Communications:

Approved Committee Terms of Reference will be posted on the Board's public website.

Appendices

Appendix 1 – Physical Planning, Finance and Building Committee (PPFB) - Terms of Reference

THE PEEL DISTRICT SCHOOL BOARD

Physical Planning, Finance and Building Committee (PPFB)

TERMS OF REFERENCE

Committee Type:	Standing Committee
Membership:	Six (6) Trustees Board Chair and Board Vice-Chair are Ex Officio Members
Election of Committee Chair and Vice-Chair:	Election to be held at the first meeting of the Committee after the Inaugural Meeting or the Organizational Meeting of the Board.
Term of Appointment:	Two-Year Term
Quorum Requirement:	A majority of members
Meeting Frequency:	Monthly
Reporting Structure:	Reports Directly to Board
Administrative Responsibility:	Chief Operating Officer Associate Director, Operations and Equity of Access
Applicable Legislation/Policies:	Board Policy 27, Naming and Renaming of Schools, Special Function Areas and Facilities Board Policy 39, Transportation Board Policy 45, Pupil Accommodation Review Board Policy 59, Accommodation of Staff with Disabilities (<i>Accessibility for Ontarians with Disabilities Act</i>) Board Policy 74, Environmental Policy Board Policy 77, Community Planning and Partnerships
Board Resolutions:	Established by: Amended by:
Approval Date/Last Update:	

COMMITTEE MANDATE:

- to provide oversight for physical planning, finance and building matters

- to review and make recommendations to the Board for short and long-term accommodation and to develop strategies for meeting these objectives through the Annual Planning Document (APD)
- to review and make recommendations to the Board for new schools and additions
- to review and make recommendations to the Board to change school boundaries and school organizations
- to review and make recommendations to the Board for major capital new and replacement projects (i.e. APD)
- to review and make recommendations to the Board for an Annual Accessibility Plan including measures to identify, remove and prevent barriers for people with disabilities (Board Policy #59 – Accommodation of Staff with Disabilities)
- to review and make recommendations to the Board pertaining to studies or investigations on matters regarding the planning of school facilities, such as various demographic studies demonstrating a need for accommodation
- to receive Accommodation Review Committee reports and recommendations and forward reports to the Board for review and approval (Board Policy #45 – Pupil Accommodation Review)
- to review and make recommendations to the Board to purchase, sell or lease sites or facilities through Agreements of Purchase and Sale
- to review and make recommendations to the Board for the naming of school facilities (Board Policy #27 - Naming and Renaming of Schools, Special Function Areas and Facilities)
- to review and make recommendations to the Board to enter into agreements with other organizations and agencies to use school facilities such as Joint Use Agreements with Municipalities
- to review and make recommendations to the Board regarding financial matters and the development of the Board's annual capital and operating budgets
- to review and recommend to the Board Environmental and Energy Efficiency initiatives (Board Policy #74 - Environmental Policy)
- to review and recommend to the Board new financial systems
- to monitor and report to the Board the performance of major Construction Contracts, as outlined in the Combined Project Status Report – New Schools, Additions and Renovations
- to receive minutes from the Student Transportation of Peel Region (STOPR) Committee
- to receive minutes from the Budget Development Committee
- to receive development applications that may generate students in the Region of Peel (Cities of Brampton, Mississauga and Town of Caledon)
- to receive Monthly Tender Activity Reports for goods and services requested by the Board

- to receive Monthly Vandalism Reports by school location including description, estimated loss or cost to repair/replace
- to receive information reports regarding the operation of the Peel Learning Foundation, as required
- to ensure the Committee's deliberations are undertaken with the intent to achieve the goals of equity, decolonization, inclusion, anti-racism, anti-oppression and accessibility and in compliance with its obligations under the Ontario Human Rights Code and related policies
- to provide all members of the educational community with an opportunity to provide input to the Committee so that its decision-making process and any subsequent recommendations are free from discrimination and adhere to the Ontario Human Rights Code and related policies in addressing historically and currently marginalized or underserved students or families
- to consider delegations in accordance with the PDSB Procedure By-law section regarding Public Delegations and Participation

Roles and Responsibilities of Members:

- to ensure that the Committee's work supports the goals in the Board's Multi-Year Strategic Plan and the Board's Mission, Vision and Values
- to ensure that the Committee's work is supported by relevant Board policy, where applicable
- to provide official minutes and related recommendations to the Board for its consideration
- to ensure that the Committee's work is conducted in an open and transparent manner (within the confidentiality provisions of the *Education Act*)

Filling Vacancies: Vacancies shall be filled by appointment by the Board, and in accordance with applicable legislation or regulation.

Note:

If the Terms of Reference are found to be inconsistent with or contradict any legislation or regulation, the legislation or regulation will prevail.