



# **AGENDA**

## **Board Meeting**

**Wednesday, January 29, 2025**

**7:00 p.m. – Open Session**

**Hybrid Meeting**

**MS Teams and Board Room, Central Board Office**

Please note that all public sessions of Board Meetings are live-streamed and recordings are posted on the Peel District School Board website.

Members of the public can attend the public session of Board Meetings by watching the live-stream.

For additional details, including the live-stream link, visit [www.peelschools.org/trustees](http://www.peelschools.org/trustees).

# AGENDA

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## Open Session

Wednesday, January 29, 2025

1. Call to Order
2. Motion to Convene in Closed Session – 6:00 p.m.
3. National Anthem and Acknowledgement of Traditional Lands – 7:00 p.m.
4. Approval of Agenda
5. Declaration of Conflict of Interest
6. Staff Recognition
  - 6.1. Retirements
7. Board Chair’s Announcements
8. Reports from Trustees Appointed to External Organizations
9. Approval of Minutes from Previous Board and Special Board Meetings
  - 9.1. Board Meeting – December 18, 2024
10. Committee Minutes for Receipt and Motions for Consideration
  - 10.1. Minutes – Parent Involvement Committee, October 17, 2024
  - 10.2. Minutes – Special Education Advisory Committee, December 17, 2024
  - 10.3. Motions – Special Education Advisory Committee, December 17, 2024
  - 10.4. Minutes – Curriculum, Equity and Well-Being Committee, December 10, 2024
  - 10.5. Minutes – Governance and Policy Committee, January 15, 2025
  - 10.6. Motions – Governance and Policy Committee, January 15, 2025
11. Staff Reports
  - 11.1. Suspension, Expulsions and Safe School Data – Semi-Annual Update Report - *presented by Camille Logan/Michelle Stubbings*
  - 11.2. Directive 26 – Fairness and Equity in Employment Strategy – *presented by Jaspal Gill/Masuma Khangura*
  - 11.3. First Quarter Financial Reports as at November 30, 2024– *presented by Jaspal Gill/ Tania Alatishe-Charles*

# AGENDA

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11.4. Multi-Year Strategic Plan Progress Report 5.1: Innovation and International Programs -  
*presented by Harjit Aujla/Bernadette Smith*

11.5. Multi-Year Strategic Plan in Action (*oral*) - *presented by Harjit Aujla/Donna Ford*

## **12. Communications**

## **13. Trustee Motions/Motions for Consideration**

## **14. Notice of Motion**

## **15. Adoption of the Closed Session Report**

## **16. PDSB Success Stories**

## **17. Adjournment**

## 6.1

**Board Meeting, January 29, 2025**

# Retirements

**Strategic Alignment:**

Plan for Student Success – Safe, positive, healthy climate/well-being

**Report Type:**

For Information

*Prepared by:* Masuma Khangura, Executive Officer, Human Resources, Partnerships and Equity

*Submitted by:* Rashmi Swarup, Director of Education

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## **Overview**

**Objective:**

To recognize retiring Peel District School Board staff.

**Context:**

Each month, staff who are or have recently retired are recognized.

## **Appendices**

Appendix 1 – Retirements

**RETIREMENTS**

ANDERSON, Valerie  
Psychoeducational Consultant  
Effective: February 28, 2025

COLLIER, Michael  
Classroom Teacher  
Effective: January 31, 2025

CROSSCOMBE, Carolyn  
Office Manager  
Effective: January 24, 2025

DOWNARD, Adele  
Office Assistant  
Effective: January 27, 2025

DUNDEE, Indeera  
Classroom Teacher  
Effective: January 31, 2025

ESAU, Heather  
Classroom Teacher  
Effective: January 31, 2025

GHOSH, Indrani  
Classroom Teacher  
Effective: June 30, 2025

GRECO, Heather  
Office Manager  
Effective: January 31, 2025

HASTIE, Sarah  
Office Manager  
Effective: December 31, 2024

**RETIREMENTS**

LOWE, Stafford  
Secondary Vice-Principal  
Effective: January 30, 2025

LYONS, Rhondi  
Educational Assistant  
Effective: January 31, 2025

MCLAREN, Doneen  
Classroom Teacher  
Effective: January 31, 2025

MURPHY, Corina  
Manager, Speech and Language  
Effective: January 17, 2025

PATTEN, Patrick  
Classroom Teacher  
Effective: December 31, 2024

PELLERIN, Sandra  
Classroom Teacher  
Effective: January 31, 2025

PETERSON, Thomas  
Classroom Teacher  
Effective: January 31, 2025

PETRICK, Katherine  
Speech/Language Pathologist  
Effective: January 31, 2025

SCHADE, Jorn  
Classroom Teacher  
Effective: December 31, 2024

**RETIREMENTS**

SHAH, Shabnum  
Educational Assistant  
Effective: February 28, 2025

STECKO, Katherine  
Classroom Teacher  
Effective: December 31, 2024

WOZNY, Catherine  
Classroom Teacher  
Effective: February 14, 2025

ZDERO, Jasmina  
Classroom Teacher  
Effective: June 30, 2025



## PEEL DISTRICT SCHOOL BOARD

Minutes of a Board Meeting of the Peel District School Board, held on Wednesday, December 18, 2024, at 18:30 hours. The hybrid meeting was held in the Board Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario, and by electronic means.

### Members present:

David Green, Chair	LeeAnn Cole
Satpaul Singh Johal, Vice-Chair	Will Davies
Karla Bailey	Brad MacDonald
Susan Benjamin	Kathy McDonald
Stan Cameron	Jill Promoli
Jeffrey Clark	

### Member absent: (apologies received)

Lucas Alves

### Student Trustees:

Pradwit Thapa, Student Trustee North  
Justin Ko, Student Trustee South  
Austin Chrisjohn, Indigenous Student Trustee

### Administration:

Rashmi Swarup, Director of Education  
Harjit Aujla, Associate Director, School Improvement and Equity  
Paul da Silva, Associate Director, School Improvement and Equity  
Jaspal Gill, Chief Operating Officer and Associate Director, Operations and Equity of Access  
Tania Alatishe-Charles, Controller, Finance Support Services  
Alvin Au, Acting Superintendent of Education  
Craig Caslick, Superintendent of Education  
Lara Chebaro, Superintendent, Curriculum and School Improvement  
Yonnette Dey, Superintendent of Education  
Donna Ford, Superintendent of Education  
Soni Gill, Superintendent of Education  
Atheia Grant, Acting Superintendent of Equity, Indigenous Education and Community Engagement  
Leslie Grant, Superintendent of Education  
Lisa Hart, Superintendent of Education  
Rasulan Hoppie, Superintendent of Education  
Masuma Khangura, Executive Officer, Human Resources, Partnerships and Equity  
Lisa Leoni, Superintendent, Leadership Development and School Partnerships  
Luke Mahoney, Superintendent of Education  
Mark Marshall, Acting Chief Information Officer, Learning Technology Support Services  
Ozma Masood, Superintendent of Education

Administration: (Continued)

Neerja Punjabi, Superintendent of Education  
Bernadette Smith, Superintendent, Innovation and International Programs  
Michelle Stubbings, Superintendent, Safe and Caring Schools  
Mathew Thomas, Controller, Planning and Accommodation Support Services  
Thomas Tsung, Controller, Facilities and Environmental Support Services  
Jasmine Vorkapic, Governance Officer  
Kervin White, Superintendent of Education  
Mary Zammit, Superintendent of Education

Lorelei Fernandes, Board Reporter

**1. Call to Order**

Chair David Green called the meeting to order at 18:30 hours.

**2. Closed Session**

Resolution No. 25-29 moved by Will Davies  
seconded by Susan Benjamin

Resolved, that the Board move into Closed Session (18:30 hours).

..... carried

The meeting recessed at 19:17 hours and reconvened at 19:22 hours.

**3. National Anthem and Acknowledgement of Traditional Lands**

A video of the singing of the National Anthem and reciting of the Acknowledgement of Traditional Lands was viewed.

**4. Approval of Agenda**

Later in the meeting, the agenda was slightly reordered.

Resolution No. 25-30 moved by Will Davies  
seconded by Brad MacDonald

Resolved, that the agenda be approved.

..... carried

**5. Declaration of Conflict of Interest**

There were no declarations of conflict of interest.

**6. Staff Recognition: Retirements**

Vice-Chair, Satpaul Singh Johal recognized retiring staff for their hard work and dedication to Peel DSB. He wished them well in their retirement.

Resolution No. 25-31 moved by Karla Bailey  
seconded by Susan Benjamin

Resolved, that the following retirements be received:

Joanne Coats	Silvana Paolucci	Lynette Reston
Martin Fecht	Antoinetta Peluso	Liset Rieger
Dorothy Fenandez	Eunice Randall	Neelam Sharma
Lorna Graham	Protus Rasquinha	Maureen Sim
Terri-Anne Maxwell	Anarosa Rayner	Dianne Witzell

..... carried

**7. Report from Student Trustees**

Student Trustees, Austin Chrisjohn, Justin Ko, and Pradwit Thapa, spoke about their roles as student trustees and their participation in activities related to Indigenous events, leadership workshops and conferences, focus on education in Arts programs, supporting the Board's Multi-Year Strategic Plan, mental health, safety and well-being, podcast initiatives, financial literacy, and equity and innovation. The student trustees thanked the Board of Trustees, staff, and senior administration for their guidance and collaboration in fulfilling their responsibilities and opportunity to engage in meaningful initiatives.

Resolution No. 25-32 moved by Stan Cameron  
seconded by Jeffrey Clark

..... carried

**8. Board Chair Announcements – End of Year Message**

Chair, David Green, thanked the Board of Trustees, Director of Education, senior team, staff, and leaders of federations and unions for their support over the year. Expressing his belief in the power of collaboration, he highlighted: implementation of the Multi-Year Strategic Plan in Peel schools and central departments; innovation and teaching methodology; strengthening partnerships, engaging with Ministers, attending community events, and responding to media requests. Chair Green encouraged everyone to strive for excellence, foster and nurture an inclusive environment, and work together to support students in Peel. He extended his wishes for Christmas and the Holiday Season.

**8. Board Chair Announcements – End of Year Message (Continued)**

Resolution No. 25-33 moved by Satpaul Singh Johal  
seconded by Jill Promoli

Resolved, that the oral report re Board Chair Announcements – End of Year Message, be received.

..... carried

**9. Director’s Annual Report**

Director of Education, Rashmi Swarup, stated that this year’s theme is The Future is Now, and highlighted: ongoing efforts to support students in literacy and numeracy; partnerships and programs building pathways to post-secondary education or the workforce; the 2024-2028 Multi-Year Strategic Plan; celebrating diverse cultures and launching the Centres for Indigenous and Black Excellence; developing a mental health strategy outlining key priorities and supports for social and emotional well-being; progress in energy and environmental sustainable efforts. Rashmi Swarup commented on the accolades awarded to Peel students in STEM education, skilled trades, and athletics. She acknowledged the important role that the community plays in Peel DSB’s success while collaborating to create an environment where students can thrive.

Resolution No. 25-34 moved by Lee-Ann Cole  
seconded by Kathy McDonald

Resolved, that the Director’s Annual Report, be received.

..... carried

**10. Reports from Trustees Appointed to External Organizations**

**1. Trustee Promoli re Mississauga School Traffic Safety Action Committee (MSTSAC)**

Trustee Jill Promoli reported on the numerous events and activities undertaken by the MSTSA Committee members last year. She stated that 79 recommendations were presented to the General Committee in the City of Mississauga and subsequently approved. Trustee Promoli advised that the City of Mississauga recently voted to change rules regarding speeds in local school zones and approximately 400m in front of these schools. The current speed limit in school zones is 30km/hour at all times. The new proposal by the City intends to adjust the speeds in local school zones to create time-of-day rules leaving 30km/hour in place from 6.00 a.m. to 6.00 p.m. and increasing the speed to 40km/hour between the hours of 6 p.m. to 6.00 a.m. Trustee Promoli provided information on the risk involved in raising the speed limits in school zones.

**10. Reports from Trustees Appointed to External Organizations (Continued)**

**1. Trustee Promoli re Mississauga School Traffic Safety Action Committee (Cont'd)**

Resolution No. 25-35 moved by Jill Promoli  
seconded by Brad MacDonald

That, the Board of Trustees write a letter to the City of Mississauga requesting that any further action on these intended changes to speeds on local road school zones be deferred, until the City has taken time to collect more data and consult meaningfully with the school boards, Mississauga Traffic Safety, and Peel Regional Police.

.....

Trustees spoke in favour of and against the motion. Trustee Promoli emphasized the importance of safety of students and the community.

.....

Resolution No. 25-35 ..... carried

**2. Trustee Benjamin re Volunteer MBC (Mississauga, Brampton, Caledon)**

Trustee Benjamin reported on the inter-generational Holiday Card-Making event organized by VMBC on December 6, 2024, where over 200 cards were prepared for distribution to seniors living in isolation. Students from Turner Fenton, Harold Brathwaite Jean Augustine, and Chinguacousy Secondary Schools, as well as a few students from other Peel schools participated. Trustee Benjamin stated that VMBC provides numerous opportunities for volunteering and encouraged schools to register on the VMBC website for more information on volunteer opportunities.

Resolution No. 25-36 moved by Satpaul Singh Johal  
seconded by Stan Cameron

Resolved, that the Trustee Benjamin's oral report re Volunteer MBC, be received.

..... carried

**11. Minutes of the Organizational Board Meeting, November 20, 2024**

Resolution No. 25-37 moved by Brad MacDonald  
seconded by Will Davies

Resolved, that the Minutes of the Organizational Board Meeting, held November 20, 2024, be approved.

..... carried

**12. Minutes of the Board Meeting, November 27, 2024**

Resolution No. 25-38 moved by Kathy McDonald  
seconded by LeeAnn Cole

Resolved, that the Minutes of the Board Meeting, held November 27, 2024, be approved.

..... carried

**13. Motion for Consideration: Special Education Advisory Committee Meeting, November 19, 2024**

Resolved that the following recommendation arising from a meeting of the Special Education Advisory Committee meeting, held November 19, 2024, be approved:

**1. Learning Disabilities Association of Peel Region (LDAPR) Representation**

That, effective September 1, 2024, Lea Ann Mallett be appointed as the primary representative for LDAPR, on the Peel DSB SEAC Committee and Carol Ogilvie will continue as the alternate member. (Appendix I, as attached to the Minutes)

Resolution No. 25-39 moved by Susan Benjamin  
seconded by Jill Promoli

..... carried

**14. Minutes of the Physical Planning, Finance and Building Committee Meeting, December 4, 2024**

Resolution No. 25-40 moved by Stan Cameron  
seconded by Karla Bailey

Resolved, that the Minutes of the Physical Planning, Finance and Building Committee Meeting, held December 4, 2024, be received.

..... carried

**15. Motions for Consideration: Physical Planning, Finance and Building Committee Meeting, December 4, 2024**

Resolution No. 25-41 moved by Stan Cameron  
seconded by Will Davies

Resolved that the following recommendations arising from a meeting of the Physical Planning, Finance and Building Committee meeting, held December 4, 2024, be approved:

**15. Motions for Consideration: Physical Planning, Finance and Building Committee Meeting, December 4, 2024 (Continued)**

**1. Annual Planning Document (APD) - 2024-2025**

That, the following recommendations of the Annual Planning Document – 2024-2025, be approved:

**1) New School**

That, the submission of Castlemore East 1 Secondary School for Capital Priorities funding consideration to the Ministry of Education, be approved.

School	Mun.	Ministry Funding	Org.	Capacity (Est.)	Estimated Student Occupancy	Site Status	SOE	Trustee
Castlemore S.S.	B	No	9-12	1,500	2030	Designated	KW	SJ

**2) Boundary Changes**

**a) Mount Pleasant 9 Public School (Kindergarten-Grade 8) Boundary Change**

That, effective September 2025, the Kindergarten-Grade 8 holding boundary for Mount Pleasant 9 Public School be as follows:

Commencing at the intersection of Thornbush Boulevard and Mayfield Road  
then east along Mayfield Road to Chinguacousy Road  
Then south along Chinguacousy Road to Wanless Drive  
Then west along Wanless Drive to Thornbush Boulevard  
then north along Thornbush Boulevard to the point of commencement.

**b) Aylesbury Public School (Kindergarten-Grade 8) Boundary Change**

That, effective September 2025, the Kindergarten-Grade 8 boundary for Aylesbury Public School be as follows:

Part A:

Commencing at the intersection of Mississauga Road and Sandalwood Parkway West  
then east along Sandalwood Parkway West to Creditview Road  
then south along Creditview Road to Bovaird Drive West  
then west along Bovaird Drive West to Mississauga Road  
then north along Mississauga Road to the point of commencement.

Part B:

Commencing at the intersection of Mississauga Road and Mayfield Road  
then east along Mayfield Road to the watercourse west of 1209 Mayfield Road  
then south along the watercourse to Wanless Drive  
then west along Wanless Drive to Mississauga Road  
then north along Mississauga Road to the point of commencement.

**15. Motions for Consideration: Physical Planning, Finance and Building Committee Meeting, December 4, 2024 (Continued)**

**2) Boundary Changes (Cont'd)**

**c) Dolson Public School (Kindergarten-Grade 8) Boundary Change**

That, effective September 2025, the Kindergarten-Grade 8 boundary for Dolson Public School be as follows:

Commencing at the intersection of the watercourse west of 1209 Mayfield Road and Mayfield Road  
Then east along Mayfield Road to Thornbush Boulevard  
Then south along Thornbush Boulevard to Wanless Drive  
Then west along Wanless Drive to the watercourse west of 76 Divinity Circle  
Then north along the watercourse to the point of commencement.

**d) Port Credit Secondary School (Grades 9-12) Boundary Change**

That, effective September 2026, the Grades 9-12 boundary for Port Credit Secondary School be as follows:

Commencing at the intersection of Mavis Road and Dundas Street West  
Then east along Dundas Street West to Hurontario Street  
Then south along Hurontario Street to Queensway East  
Then east along Queensway East to Cliff Road  
Then south along Cliff Road, continuing in a straight line to Carmen Drive  
Then south along Carmen Drive to the north property line of 1624 Carmen Drive  
Then west along the north property line of 1624 Carmen Drive to the west property line of 1624 Carmen Drive  
Then south along the west property line of 1624 Carmen Drive, continuing in a straight line to the north property line of 325 Willa Road  
Then east along the north property line of 325 Willa Road, continuing south along the eastern rear property line of Willa Road to the east property line of 309 Mineola Road East  
Then south along the east property line of 309 Mineola Road East continuing in a straight line to the north property line of 1061 Seneca Avenue  
Then east along the north property line of 1061 Seneca Avenue to the east property line of 1061 Seneca Avenue  
Then south along the east property line of 1061 Seneca Avenue, continuing in a straight line to the east property line of 348 Lakeshore Road East



**15. Motions for Consideration: Physical Planning, Finance and Building Committee Meeting, December 4, 2024 (Continued)**

**2) Boundary Changes (Cont'd)**

Then south along the east property line of 348 Lakeshore Road East to the north property line of 98 Wanita Road

Then east along the north property line of 98 Wanita Road, continuing south along the east property line of 98 Wanita Road to the north property line of 120 Wanita Road

Then east along the north property line of 120 Wanita Road to the east property line of 120 Wanita Road.

Then south along the east property line of 120 Wanita Road, continuing in a straight line to Lake Ontario

Then west along the shoreline of Lake Ontario to the Credit River

Then north along the Credit River to a point parallel to Queensway West

Then east along a point parallel to Queensway West to Queensway West

Then east along Queensway West to the west property line of 845 Damien Way then north along the west rear property line of 845 Damien Way, continuing in a straight line to the rear property line of Pollard Drive

then north along the rear property line of Pollard Drive, continuing along the rear property line of Pollard Court to Mavis Road

then north along Mavis Road to the point of commencement.

**e) Lorne Park Secondary School (Grades 9-12) - Boundary Changes**

That, effective September 2026, the Grades 9-12 boundary for Lorne Park Secondary School be as follows:

Commencing at the intersection of Southdown Road and the Queen Elizabeth Way

Then east along the Queen Elizabeth Way to the Credit River

Then south along the Credit River to Lake Ontario

Then west along the shoreline of Lake Ontario to Sheridan Creek

Then north along Sheridan Creek to the west property line 1498 Marshwood Place

Then north along the west property line 1498 Marshwood Place to the north property line of 1493 Marshwood Place

Then east along the north property line of 1493 Marshwood Place to the west property line of 834 Silver Birch Trail

Then north along the west property line of 834 Silver Birch Trail, continuing north along the west property line of Silver Birch Trail to the watercourse north of 926 Silver Birch Trail

Then west along the watercourse to Lakeshore Road West

Then west along Lakeshore Road West to Southdown Road

Then north along Southdown Road to the point of commencement.

**15. Motions for Consideration: Physical Planning, Finance and Building Committee Meeting, December 4, 2024 (Continued)**

**3) Elm Drive Public School Enrolment Class Cap**

That, the overview of the plan to implement an enrolment/class cap at Elm Drive Public School, be received.

**2. Report on Tenders: Caledon East Public School, Caledon**

That, the contract for the construction of Caledon East Public School be awarded to Quad Pro Construction Inc. in the amount of \$32,009,510 (including HST).

**3. Mount Pleasant 9 Public School: Naming of School**

That, Red Cedar Public School be approved as the official name for the school known currently as Mount Pleasant 9 Public School.

..... carried

**16. Multi-Year Strategic Plan Progress Report: Facilities and Environmental Support Services**

Jaspal Gill, Chief Operating Officer and Associate Director, Operations and Equity of Access recalled that one of the core values of the Board's Multi-Year Strategic Plan is to reduce energy consumption and increase participation of Peel schools in the Eco Schools Program. Thomas Tsung, Controller of Facilities and Environmental Support Services outlined the proposed 4-year strategic plan for the areas of energy management and environmental sustainability at Peel DSB. He highlighted: reduction of energy consumption at Peel DSB by 5.5% over the past 5 years; a net savings target of 12.5% energy reduction over the next four years; approximately 35% of Peel DSB schools have participated in the Eco Schools program as of June 2024; a Board-wide plan being developed to have all PDSB schools Eco Schools Canada certified by 2028. Thomas Tsung advised that the Eco Schools Canada program is run through the Toronto and Region Conservation authority (TRCA) and that for the 2024-2025 school year Peel DSB will mandate all schools to be at a minimum participation level in the program. Thomas Tsung advised that Peel DSB students participated in a survey on Climate Action in 2024 to provide input on actions for Peel DSB to address climate change. In addition, energy and environmental sustainability actions are being developed, including to reduce carbon emissions to comply with the Canadian Net-Zero Emissions Accountability Act. Next steps will include communication and consultation with stakeholders, and key performance indicators will be tracked and measured for success. In response to a question regarding additional resources required to sustain the Eco Schools program, it was noted that a business case will be submitted in the next budget cycle.

**16. Multi-Year Strategic Plan Progress Report: Facilities and Environmental Support Services (Continued)**

Resolution No. 25-42 moved by Stan Cameron  
seconded by Brad MacDonald

Resolved, that the report re Multi-Year Strategic Plan Progress Report: Facilities and Environmental Support Services, be received.

..... carried

**17. Multi-Year Strategic Plan Progress Report: Curriculum and School Improvement**

Resolution No. 25-43 moved by Brad MacDonald  
seconded by Will Davies

Resolved, that the report re Multi-Year Strategic Plan Progress Report: Curriculum and School Improvement, be deferred to the next Board Meeting.

..... carried

**18. Multi-Year Strategic Plan In Action**

Paul da Silva, Associate Director, School Improvement and Equity, stated that the Multi-Year Strategic Plan, developed in collaboration with the Board of Trustees, serves as a guiding framework for advancing Peel DSB's core goals of student achievement, well-being, safety, equity and inclusion, and community engagement. Luke Mahoney, Superintendent of Education, highlighted initiatives in schools which included a Literacy Café organized and hosted by the Black Parent Advisory Committee, to promote community engagement and student well-being at Robert H. Lagerquist Public School, and inquiry-based learning projects at Conestoga Public School, which spark creativity and critical thinking. He explained that the hands-on approach fosters technical skills, builds confidence, curiosity and collaborative problem-solving among students. Superintendent of Education, Mary Zammit, shared information on Lorne Park Secondary School's second annual STEAM Day, attended by over 300 Grade 8 students, as part of the School Improvement and Equity Planning goal to advance belonging and well-being, offering student leaders to benefit from communication and presentation skills. Students from feeder schools had the opportunity to browse through experiential learning stations in science, technology, engineering, arts, and mathematics, and share experiences.

Resolution No. 25-44 moved by Jeffrey Clark  
seconded by Jill Promoli

Resolved, that the report re Multi-Year Strategic Plan Progress Report: Curriculum and School Improvement, be received.

..... carried

**19. Motion re Appointment of Peel Learning Foundation as PDSB Charity of Choice**

Resolution No. 25-45 moved by Will Davies  
seconded by Jill Promoli

Whereas, the Peel Learning Foundation is a corporation without share capital incorporated by Letters Patent under the Corporations Act (Ontario);

And Whereas, the Peel Learning Foundation is the only registered charitable organization with the sole mandate to raise funds in support of PDSB students and is recognized by the Canada Revenue Agency;

And Whereas, the Peel Learning Foundation operates under a Memorandum of Understanding with the Peel District School Board, dated October 29, 2019;

Therefore be it resolved, that the Board of Trustees of the Peel District School Board (PDSB) endorse the Peel Learning Foundation as the charity of choice of the Peel District School Board;

And further, that the Peel DSB Parent Engagement and Communications staff work with Peel Learning Foundation staff to develop and implement a plan on an annual basis to raise awareness and funds on behalf of the Peel Learning Foundation from staff, schools, parents, unions, and associations and the general Peel DSB community, to benefit PDSB students in need;

And further, that the Peel DSB Parent Engagement and Communications staff work with the Peel Learning Foundation staff to develop and communicate a policy that endorses the Foundation as the charity of choice, while also indicating that this does not restrict fundraising by staff, schools or others for charities of their choosing.

..... carried

**20. Adoption of the Closed Session Report**

Resolution No. 25-46 moved by Satpaul Singh Johal  
seconded by Susan Benjamin

Resolved, that the report of the Closed Session re: Minutes of the Board Meeting (Closed), November 27, 2024; Minutes of the Physical Planning, Finance and Building Committee Meeting (Closed), December 4, 2024; Motions for Consideration: Physical Planning, Finance and Building Committee Meeting (Closed), December 4, 2024 re Installation of Artificial Track and Field Surfaces, and Senior Team Appointments, be received, and that the recommendations contained therein, be approved.

..... carried

**21. PDSB Success Stories**

School, staff, and student successes were highlighted, aligned with the Board's Multi-Year Strategic Plan. Information was shared on: Youth in Action Day for secondary students in the Explore High Skills and Specialist High Skills Major programs developed in partnership with the City of Mississauga and Sheridan College; second annual Muslim Youth Leadership conference with the theme Empowered Through Hope, was held over two days to affirm and celebrate student identities; the second annual Lincoln Science Fair held at the Lincoln M. Alexander Secondary School focused on Innovation as the theme for STEM education; member of the Toronto Argonauts 2024 Grey Cup Champions visited Castlebridge Public school; the Peel Black Family Engagement Committee organized family-oriented workshops at Darcel Avenue Public school, on numeracy and a love of math; James Bolton Public School students were encouraged to think creatively about how they can spread kindness and a culture of giving and a Wall of Kindness was built to share messages of positivity and encouragement.

Resolution No. 25-47

moved by Stan Cameron  
seconded by LeeAnn Cole

**22. Adjournment**

Resolution No. 25-48

moved by Brad MacDonald  
seconded by Susan Benjamin

Resolved, that the meeting adjourned (20:48 hours).

..... carried

..... Chair ..... Secretary

**RESOLUTIONS APPROVED IN CLOSED SESSION, DECEMBER 18, 2024**

Members present:

David Green, Chair	LeeAnn Cole
Satpaul Singh Johal, Vice-Chair	Will Davies
Karla Bailey	Brad MacDonald
Susan Benjamin	Kathy McDonald
Stan Cameron	Jill Promoli
Jeffrey Clark	

Member absent (apologies received) :

Lucas Alves

**1. Approval of Agenda**

That, the agenda be approved.

**2. Minutes of the Board Meeting (Closed), November 27, 2024**

That, the Minutes of the Board Meeting (Closed), held November 27, 2024, be approved.

**3. Minutes of the Physical Planning, Finance and Building Committee Meeting (Closed), December 4, 2024**

That, the Minutes of the Physical Planning, Finance and Building Committee Meeting (Closed), held December 4, 2024, be received.

**4. Motions for Consideration: Physical Planning, Finance and Building Committee Meeting (Closed), December 4, 2024**

That, following recommendations, arising from the December 4, 2024 Physical Planning, Finance and Building Committee meeting, be approved:

**1. Installation of Artificial Track and Field Surfaces**

That, the Resolution be adopted, as prescribed under Ontario Regulation 374/23, Acquisition and Disposition of Real Property, to enable the Peel District School Board, as a reasonable step in providing pupil accommodations, to enter into lease arrangements with the private entities noted to dispose of a portion of the property at the following schools in order to allow for construction of turf field amenities:

- (i) Camilla Road Senior Public School & Corsair Public School (with Field Recreation Inc./Community Sports Partners)
- (ii) Erindale Secondary School (with Field Recreation Inc./Community Sports Partners)
- (iii) Cawthra Park Secondary School (with 1000388332 Ontario Inc.)
- (iv) Turner Fenton Secondary School (with Colab Sports)

**7. Senior Team Appointments**

That, the following appointments, be approved:

Alvin Au, from Acting Superintendent of Education, Humberview and Mayfield Family of Schools to Superintendent of Education, Humberview and Mayfield Family of Schools.

Atheia Grant, from Acting Superintendent of Equity, Indigenous Education and Community Engagement to Superintendent of Equity, Indigenous Education and Community Engagement.

**8. Director's Performance Plan Mid-Year Update**

That, the oral report re Director's Performance Plan Mid-Year Update, be received.

## PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Parent Involvement Committee of the Peel District School Board, held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Thursday, October 17, 2024, at 17:45 hours.

### Members present:

Sariya Talat, Parent Member, Brampton, Co-Chair  
Dima Alaskka, Parent Member, Mississauga (17:50 hours)  
Susan Benjamin, Trustee  
Stacey Ann Brooks, Parent Member, Brampton (18:10 hours)  
Shannon Carkner, Parent Member, Mississauga  
Will Davies (Trustee Designate) (18:40 hours)  
Adnan Ghani, Parent Member, Mississauga  
Shazia Hassan, Parent Member, Brampton  
Allison Lockett, Parent Member, Mississauga  
Camille Logan, Associate Director, School Improvement and Equity (Director of Education Designate)  
Jason Palmer, Parent Member, Brampton  
Sweety Sharma, Parent Member, Brampton

### Members absent:

Vandana Manher, Parent Member, Caledon  
Allison Ming-Freckleton, Parent Member, Brampton  
Tongda (Toby) Shi, Parent Member, Mississauga  
Hira Usman, Parent Member, Mississauga

### Administration:

Jasmine Vorkapic, Governance Officer  
Lorelei Fernandes, Board Reporter

### 1. Call to Order

Co-Chair, Sariya Talat, called the meeting to order at 17:45 hours. She welcomed everyone to the meeting.

### 2. Acknowledgement of Traditional Lands

A recording of the Land Acknowledgment was viewed.



**3. Approval of Agenda**

Members and staff introduced themselves.

PIC-01 moved by Shazia Hassan  
seconded by Adnan Ghani

Resolved, that the agenda be approved.

..... carried

**4. Declaration of Conflict of Interest**

There were no conflicts of interest declared.

**5. Minutes of the Parent Involvement Committee Meeting of September 19, 2024**

PIC-02 moved by Sweety Sharma  
seconded by Jason Palmer

Resolved, that the Minutes of the Parent Involvement Committee Meeting, held September 19, 2024, be approved.

.....

Responding to a member's question that the Committee Membership By-law (Item 8 of the September 19, 2024 Meeting Minutes) was not shared with all members, Co-Chair Talat advised that the By-law Sub-committee will continue their work and an update will be brought to the next meeting.

.....

PIC-02 ..... carried

**6. PIC Orientation - Update**

Sariya Talat reported on the orientation session held on October 10, 2024, with welcome remarks by Associate Director of School Improvement and Equity, Camille Logan. She advised that key topics included, PIC structure in collaboration with the Director of Education and Trustees, purpose of fostering parent involvement across the board, parent engagement framework, support for learning at home and at school, financial overview for 2024-2025 on Parent Engagement Funds, and Parent Reaching Out Grants. Further, topics such as communication protocol, confidentiality expectations, and building trust within the committee had been reviewed. Members had been briefed on guidelines for PIC agendas, compliance with Board policies, and adherence to legal guidelines.

**6. PIC Orientation – Update (Continued)**

Members who missed the orientation session were encouraged to contact the Co-Chair.

PIC-03 moved by Adnan Ghani  
seconded by Allison Lockett

Resolved, that the oral update report re PIC Orientation, be received.

..... carried

**7. PIC Elections**

**1. Election of Co-Chair**

Co-Chair Talat, called for nominations for the position of Co-Chair of the Parent Involvement Committee. She noted that the member elected as Co-Chair will hold office for a two-year term.

Shazia Hassan nominated herself.

The nomination of Shazia Hassan for the position of Co-Chair of Parent Involvement Committee was moved by Sweety Sharma and seconded by Jason Palmer.

There were no further nominations.

PIC-04 moved by Sweety Sharma  
seconded by Adnan Ghani

Resolved, that the nominations for the position of Chair of the Parent Involvement Committee, be closed.

..... carried

Shazia Hassan was acclaimed as Co-Chair of the Parent Involvement Committee.

**2. Election of Secretary**

Co-Chair Talat, called for nominations for the position of Secretary of the Parent Involvement Committee.

Sweety Sharma nominated herself.

The nomination of Sweety Sharma for the position of Secretary of Parent Involvement Committee was moved by Shazia Hassan and seconded by Jason Palmer.

There were no further nominations.

**7. PIC Elections (Continued)**

**2. Election of Secretary (Cont'd)**

PIC-05 moved by Shazia Hassan  
seconded by Jason Palmer

Resolved, that the nominations for the position of Secretary of the Parent Involvement Committee, be closed.

..... carried

Sweety Sharma was acclaimed as Secretary of the Parent Involvement Committee.

**3. Election of Treasurer**

Co-Chair Talat, called for nominations for the position of Treasurer of the Parent Involvement Committee.

Adnan Ghani nominated himself.

The nomination of Adnan Ghani for the position of Treasurer of Parent Involvement Committee was moved by Sweety Sharma and seconded by Shazia Hassan.

There were no further nominations.

PIC-06 moved by Shazia Hassan  
seconded by Jason Palmer

Resolved, that the nominations for the position of Treasurer of the Parent Involvement Committee, be closed.

..... carried

Adnan Ghani was acclaimed as Treasurer of the Parent Involvement Committee.

The newly acclaimed members expressed appreciation for the support of members and their interest in working together to make a difference.

**8. PIC Sub-committees**

**1. Selection Sub-committee**

Co-Chair Talat called for nominations for members of Selection Sub-committee of the Parent Involvement Committee. She advised that new members are being appointed to the Selection Sub-committee for the next academic year and the work will begin in April 2025. Governance Officer, Jasmine Vorkapic, clarified that this Sub-committee consists of at least one of the co-chairs and up to 4 additional nominees from parent members and trustee.

**8. PIC Sub-committees (Continued)**

**1. Selection Sub-committee (Cont'd)**

In view of the amount of work on event planning, a member proposed having an additional Sub-committee for event planning. A discussion ensued, with a suggestions made to sub-divide the Strategic Planning Committee to have a workgroup for event planning and to increase membership of the Strategic Planning Committee to facilitate event planning work. Following the discussion, the proposal was withdrawn.

Co-Chair Talat called for nominations for the Selection Sub-committee.

Adnan Ghani nominated himself.  
Shazia Hassan nominated herself.  
Sweety Sharma nominated herself.

Adnan Ghani, Shazia Hassan, and Sweety Sharma were acclaimed as members of the Selection Sub-Committee.

**2. By-laws Review Sub-committee**

Co-Chair Talat called for nominations for the By-laws Review Sub-committee.

Shazia Hassan nominated herself.  
Allison Lockett nominated herself.  
Dima Alaskka nominated herself.

Shazia Hassan, Allison Lockett, and Dima Alaskka were acclaimed as members of the By-Laws Review Sub-committee.

**3. Strategic Planning Sub-committee**

Co-Chair Talat provided an overview of the roles and responsibilities of the Strategic Planning Sub-committee, which includes developing meeting agendas, organizing the Great Start event, and serving as a planning body to coordinate and outline goals for each academic year. She called for nominations for the position of Strategic Planning Sub-committee members. The following members nominated themselves:

Dima Alaskka, Stacey Ann Brooks, Shannon Carkner, Adnan Ghani, Shazia Hassan, Allison Lockett, Jason Palmer, and Sweety Sharma.

The nominated members were acclaimed as members of the Strategic Planning Sub-committee.

**9. PIC Budget Update**

Co-Chair Talat advised the PIC has been allocated a budget of \$23,423 to support parent engagement activities. Responding to a query, she clarified that \$23,423 is the actual amount is for the year 2024-2025.

PIC-07 moved by Stacey Ann Brooks  
seconded by Adnan Ghani

Resolved, that the oral update report re PIC Budget, be received.

..... carried

**10. PIC Multi-Year Strategic Plan (MYSP) Discussion**

Sariya Talat advised that PIC is seeking information from the board regarding MYSP to guide PIC's alignment with key goals. She stated that, to ensure meaningful parent and community engagement, a survey to school councils is expected to be circulated at the upcoming Great Start event, to gather input on key focus areas regarding the MYSP goals. Each PIC meeting will focus on one of the key areas through discussions and presentations. Associate Director Logan explained the process for conducting the MYSP discussions. She expressed her understanding that each identified goal will be accompanied by intended actions and expectations of Board staff. Responding to a member's queries, Co-Chair Talat advised that the survey will be circulated to School Councils for dissemination to their respective communities to bring back information to be shared at the Great Start event.

PIC-08 moved by Stacey Ann Brooks  
seconded by Adnan Ghani

Resolved, that the oral report re PIC Multi-Year Strategic Plan Discussion, be received.

..... carried

**11. PIC Communication**

Co-Chair Talat spoke about the importance of effective communication with the broader community to foster collaboration to support student success, with the aim of maintaining open and timely communication through various channels, such as a dedicated section in the Board's monthly newsletter to share information, resources and key initiatives. Associate Director Logan advised that the Communications department takes the lead for outbound messaging and a discussion can be undertaken regarding the proposed structure and format for PIC.

**11. PIC Communication (Continued)**

Comments and responses to questions of clarification included: past communication was conveyed through superintendents of education to school councils, social media and PDSB website postings, and through memos to the school principals; information can be posted on the School News section of individual schools' websites; communication planning and direct communication between school councils and PIC to be discussed by the Strategic Planning Sub-committee; adding the survey to the All Families message; PIC to be advised of timelines for submitting information to newsletters; consider holding the Great Start event to earlier in the school year; data on tracking viewership of newsletters. Co-Chair Talat added that the Strategic Planning Sub-committee will meet to discuss the Great Start event planning. Associated Director Logan will bring back information regarding the query on email addresses for school council chairs.

**12. PIC Parent Reaching Out (PRO) Grant - Update**

Sariya Talat advised that PRO Grants funding supports projects for parents and families focusing on improving access and opportunities to support student learning. The funding for this school year is \$124,000.

Associate Director Logan advised on the new funding model consisting of core education funding and responsive education programs funding for external partners. She outlined project criteria, sample projects and ineligible projects and expenses. Associate Director Logan shared the PRO Grant funding details for 2022-2023 and 2023-2024 academic years, reasons for underspending, and noted that unused portion of funds were returned to the Ministry. She advised that distribution of funds will not involve an application process this year, but projects will need to meet criteria and expectations. The Strategic Planning Sub-committee will conduct further discussions on this approach following the Great Start event. It was clarified that as of this school year the unused portion of PRO grant funds will be retained with the school board for use by school councils subject to specified criteria. Discussions ensued and questions of clarification were responded to regarding communication of PRO Grant funding to schools, and amounts allocated to each school. Camille Logan will follow up on whether the unused portion of funds are for use only by schools or can be used by the Parent Involvement Committee.

PIC-09 moved by Shannon Carkner  
seconded by Shazia Hassan

Resolved, that the oral update report re PIC Parent Reaching Out (PRO) Grant, be received.

..... carried

Trustee Benjamin retired from the room (18:40 hours). Trustee Will Davies acted as the designated alternate trustee.

**13. Great Start – November 12, 2024**

Sariya Talat announced that the Great Start event will take place on November 12, 2024 at the Central Board Office. Responses to questions included: the current year’s PIC budget is \$30,423; any two members from each school council can attend in-person and the event is open virtually to all members; Coordinating Principal, Elizabeth England, will be requested to assist; the event will be in hybrid format with the opening event and activities conducted in the main Board Room.

PIC-10 moved by Adnan Ghani  
seconded by Stacey Ann Brooks

Resolved, that the oral report re Great Start, be received.

..... carried

**15. Board Updates/Reports**

Associate Director Logan congratulated the new PIC members and expressed interest in continuing to work together on the goals. She reported that October is International Walk to School Month, Islamic Heritage Month, and Latin-X and Hispanic Heritage Month and various activities are planned at schools in recognition of these events. She highlighted that four Peel students, the Forest Guardians team, from Darcel Avenue Public School became the first Canadian team to win first place at the World Robot Olympiad (WRO) Open Championship, for their Blaze-Bot solution to combat the spread of wildfires. Camille Logan referred to the Multi-Year Strategic Plan goal on focus for families and communities to understand access to Pathways. She advised that Grade 8 students and their parents are offered high school information nights for Regional Learning Choices Programs, Take Your Kids to Work Day, and a virtual event called Launch for Grades 10–12 to explore post-secondary pathways. Associate Director Logan encouraged members to provide feedback on draft policies which will be posted on the Peel DSB website and to visit the section called What You Need to Know for additional information.

Responses to questions of clarification included: transportation for regional programs is offered for elementary and the expectation is that it will be extended to secondary panel next year; at present there is no new information on funding for the Ministry’s proposed Lunch program; the virtual event on Pathways is scheduled for November 6, 2024 and was conveyed through the All Families communication; information regarding the Advanced Placement program for minorities will be available in the course selections for next year, dispersed at school Information Nights, and a report will be brought back to the next PIC meeting; preparing students early on for advanced program is part of the MYSP.

A member requested additional details on the Multi-Year Strategic Plan and student achievement planning for special needs students with learning disabilities, in terms of policy, program, vision, and planning. Associate Director Logan advised that this information is often brought to Special Education Advisory Committee meetings. Co-Chair Talat confirmed that each PIC meeting will focus on one key area of MYSP, and she suggested that this could be one of the areas to be discussed at PIC.

**13. Board Updates/Reports (Continued)**

PIC-11 moved by Sweety Sharma  
seconded by Stacey Ann Brooks

Resolved, that the oral report re Board Updates, be received.

..... carried

**14. Communications**

Co-Chair Talat reported that a Parent Engagement Conference is being held at Cawthra Park Secondary School on Saturday, October 19, 2024, from 8.30 a.m. to 1 p.m., which includes keynote speakers as well as provides useful information and networking opportunities.

**15. Adjournment**

PIC-12 moved by Adnan Ghani  
seconded by Shazia Hassan

Resolved, that the meeting adjourn (19:37 hours).

..... carried

.....  
Co-Chair

.....  
Co-Chair



## PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Special Education Advisory Committee of the Peel District School Board, held on Tuesday, December 17, 2024, at 19:04 hours. The hybrid meeting was held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario, and by electronic means.

### Members present:

Susan Benjamin, Trustee  
Nicole Buckett, Fragile X Research Foundation of Canada (electronic)  
Jeffrey Clark, Trustee  
Barbara Cyr, Association for Bright Children, Peel Chapter  
Jassie Gill, Ontario Parents of Visually Impaired Children (electronic)  
Jennifer Knight, Easter Seals Ontario  
Lee Ann Mallett, Learning Disabilities Association of Peel Region  
Nilanjan Ray, Autism Ontario, Peel Chapter  
Ann Smith, Brampton-Caledon Community Living

### Members absent: (apologies received marked \*)

Ebenezer Addei, Abilities to Work  
Lucas Alves, Trustee  
Shelley Foster, VOICE for Deaf and Hard of Hearing Children  
Felix Izawode, Sawubona Africentric Circle of Support  
Dorothy Peddie, FASworld Canada, Peel Chapter  
Mary Wright, Down Syndrome Association of Peel \*

### Administration:

Ted Byers, Acting Superintendent, Special Education (Executive Member)  
Paul da Silva, Associate Director, School Improvement and Equity  
Jasmine Vorkapic, Governance Officer

Nicole Fernandes, Board Reporter

### 1. Call to Order

Acting Superintendent of Special Education, Ted Byers, called the meeting to order.

### 2. Election of Chair and Vice-Chair

Superintendent Byers called for nominations for the position of Chair of the Special Education Advisory Committee.

**2. Election of Chair and Vice-Chair (Continued)**

Jennifer Knight nominated Lee Ann Mallett.

There were no further nominations.

The nomination of Lee Ann Mallett for the position of Chair of the Special Education Advisory Committee was moved by Jennifer Knight and seconded by Jeffrey Clark.

SE-01 moved by Jennifer Knight  
seconded by Barbara Cyr

Resolved, that the nomination for the position of Chair of the Special Education Advisory Committee be closed.

..... carried

Lee Ann Mallett was acclaimed as Chair of the Special Education Advisory Committee.

Lee Ann Mallett assumed the Chair, and called for nominations for the position of Vice-Chair of the Special Education Advisory Committee.

Barbara Cyr nominated Jennifer Knight.

There were no further nominations.

The nomination of Jennifer Knight for the position of Vice-Chair of the Special Education Advisory Committee was moved by Barbara Cyr and seconded by Nilanjan Ray.

SE-02 moved by Barbara Cyr  
seconded by Jeffrey Clark

Resolved, that the nomination for the position of Vice-Chair of the Special Education Advisory Committee be closed.

..... carried

Jennifer Knight was acclaimed as Vice-Chair of the Special Education Advisory Committee.

**3. Acknowledgement of Traditional Lands**

The video of the Acknowledgement of Traditional Lands was viewed.

**4. Approval of Agenda**

SE-03 moved by Jeffrey Clark  
seconded by Susan Benjamin

Resolved, that the agenda be approved.

..... carried

**5. Conflict of Interest**

There were no declarations of conflict of interest.

**6. Minutes of the Special Education Advisory Committee Meeting, November 19, 2024**

SE-04 moved by Jeffrey Clark  
seconded by Nilanjan Ray

Resolved, that the Minutes of the Special Education Advisory Committee Meeting, held November 19, 2024, be approved.

..... carried

**7. Delegation of Jamie Peddle regarding Special Education Support**

Jamie Peddle delegated the Committee, requesting the Board to allow for Board-Certified Behavioural Assistants (BCBA) into classrooms to work with children who need Applied Behaviour Analysis (ABA) therapy. He spoke of the difficulties his special needs' child faced in elementary schools, including being unable to attend during the first two weeks of school, and lack of supports and Educational Assistants. He remarked that Peel DSB has only a few Board-Certified Behavioural Assistants (BCBA) and Occupational Therapists (OTs). Stating that his child is not being given supports and the chance to succeed, Jamie Peddle requested that the Board: allow parents to pay for BCBA's to support their children in school; hire additional OTs and Speech/Language Pathologists (SLP); set up higher qualification requirements for EAs and ensure trained staff are hired; separate classrooms for special education students. In response to questions of clarification, Jamie Peddle stated that he was told by his child school that there are no SLPs. He confirmed that he would like to receive a written response to his suggestions.

SE-05 moved by Jennifer Knight  
seconded by Barbara Cyr

Resolved, that the Delegation of Jamie Peddle regarding Special Education Support, be received, and that the Special Education Advisory Committee recommends to the Board:

That, an information report from staff with regard to the delegation, be presented at a subsequent SEAC meeting.

..... carried

**8. Superintendent’s Report**

A written report was circulated ahead of the meeting. Superintendent Byers noted that Governance Training was held prior to this meeting. Referring to the presentation at the November 2024 SEAC meeting on Equitable Assessment Practices within the Student Review Process (SRP) resource, he explained that the resource supports discussions as to whether a psychoeducational assessment is essential beyond classroom evaluations and interventions. A prioritization matrix is used by the school team, and is based on the benefit to student learning, and urgency determined by several factors. The matrix also supports a referral process for psychoeducational assessments, specifically urgent priority assessments, and regular meetings are held in groups of superintendencies to ensure a Psychoeducational Consultant is assigned to complete the urgent priority assessments.

With regard to EA allocations, Ted Byers advised that two memos were issued to principals to indicate that EA allocations to schools were under review, due to over-allocation to schools compared to budget, and budgetary constraints. He noted that the review has been completed, some allocations to EA schools were adjusted, and hiring has resumed. He highlighted the Winter Caring Connection, an initiative started 22 years ago by the Social Work team to help families experiencing financial insecurity. He stated that the Winter Caring Connection Committee has been recognized with an award from Mazda Mississauga which comes with a \$2,500 prize.

SE-06 moved by Jeffrey Clark  
seconded by Jennifer Knight

Resolved, that the Superintendent’s Report, be received.

.....

The administration responded to members’ questions of clarification including: students should return to the SRP if they have been waiting for an assessment for a long time; approximately 400 psychoeducational assessments that have been either completed or in progress since the start of the year; no urgent priority assessments waiting to be assigned; students who are not considered high priority continue to receive support through discussions, consultations, interventions, and strategies, and priority for assessment can be changed if Tier 1 and 2 supports are not yielding progress; the Equitable Assessment Practices within the SRP is a new process, and staff will be reviewing data and refining the process; EA allocation through the budget was 125, and an additional 98 EAs were requested for a total of 223 EAs; an over-allocation of EAs beyond the total was corrected and the EA hiring freeze has now been lifted. Superintendent Byers confirmed that he will follow up with regard to the number of students who are not prioritized as urgent and are waiting at different levels for psychoeducational assessments.

.....

SE-06 ..... carried

**9. Peel DSB Special Education Plan Review/Consultation**

Jeff Bertrand, Coordinating Principal, Special Education, presented the report for Standards 5 and 6, and reminded members to provide their feedback through the Special Education Plan link to ensure the consultation is located in one place. Research department will download the responses in a timely manner, and updates will be made as required. He noted that staff are in the process of editing and revising the Parent Guide to the IPRC (Identification Placement and Review Committee), and are looking at a plan to potentially create a Guide to Special Education for families, that will amalgamate the information and provide an additional user-friendly document. Jeff Bertrand highlighted the questions to be considered in providing feedback. Regarding Standard 6, Educational and Other Assessments, staff will be looking for input from the community. Monthly downloads of feedback are scheduled, and it is expected that the first round of feedback will be shared in January 2025. Jeff Bertrand noted that the Special Education Plan website page includes a QR code and a site for public input. He indicated that printouts for Standards 8 and 9 are provided for next month’s review.

SE-07 moved by Barbara Cyr  
seconded by Nilanjan Ray

Resolved, that the report re Peel DSB Special Education Plan Review/Consultation, be received.

.....

Vice-Chair Knight stated that the purpose of the consultation is to discuss the Standards during the meeting, so that the public are aware of the consultations. She added that the discussion among members will help to improve the feedback, and remarked that the feedback provided through the form may not convey complete clarity. Chair Mallett echoed the remarks, noting that discussion within the meeting is preferred due to interaction between members. Jeff Bertrand agreed to take the suggestion back to the administration. In response to a member’s question about updating the amendment section of the Special Education Plan and ensuring that parents know about the amendments, Jeff Bertrand stated that the plan is to bring the information in January 2025. He will follow up on how changes can be shared for public viewing.

SE-07 ..... carried

**10. Questions Asked by Committee Members**

Barbara Cyr noted that the link to the IPRC meeting dates, provided in the November 2024 SEAC agenda, is not accessible to members, and she asked for the list of dates. Jeff Bertrand confirmed that the list of meeting dates will be emailed to all members.

## 11. Motion / Action Log

Referring to item in the report regarding the commitment of the Purchasing Department to ensure all vendors meet AODA standards, Ted Byers shared the response provided by the Purchasing Department which outlined the Board's responsibilities under the Act, including that the Board shall incorporate accessibility design criteria and features when procuring or acquiring goods, services or facilities, except where it is not practicable to do so, in which case, an explanation shall be provided upon request. Stating that the response was not satisfactory, a member noted that the action item arose from a discussion regarding vendors meeting AODA standards referring specifically to whether field trips and objects and activities brought into classrooms are AODA compliant to ensure all students can participate. The member also asked about training teachers to be accessibility assessors.

Referring to the census data in the Equity Accountability Report Card, a member noted that the report includes trends and patterns for students with exceptionalities, and asked that this portion of the report be brought to a SEAC meeting for discussion. She stated that the report provides information on absenteeism, poor results, etc. for these students, and a discussion is needed to improve outcomes. The member asked about the date when the results of the ADHD Writing Team will be presented. Amelia Hsu, Manager, Psychology reported that training for educators commences tomorrow, with subsequent dates during January to April 2025. Training is provided by the Psychology department, in collaboration with Special Education Resource Teachers, and Social Emotional Resource Teachers. She confirmed that Psychology staff are specialized in ADHD.

Regarding the update report on EA absences and unfilled rates to be presented to SEAC in January 2025, the member expressed disappointment and dissatisfaction that the Committee has had to wait four months for the information. She emphasized that EA support is vital for students with special needs, and the data has not been shared. She stated that the Committee needs to be updated as to whether the trends are improving and about actions being taken.

The following items will be added to the Action/Motion Log:

1. Motion for Board approval: That, an information report from staff with regard to the delegation by Jamie Peddle, be presented at a subsequent SEAC meeting. (Item 7)
2. Follow up with regard to the number of students who are not prioritized as urgent and are waiting at different levels for psychoeducational assessments. (Item 8)
3. Amendments section will be completed, and follow up on how to share amendments to the Special Education Plan for the public to view. (Item 9)
4. Regarding vendors meeting AODA standards, a response is required specific to whether field trips and objects and activities brought into classrooms are AODA compliant to ensure all students can participate. (Item 11)
5. Query about training teachers to be accessibility assessors. (Item 11)
6. Portion of the Equity Accountability Report Card providing census data, trends and patterns for student with exceptionalities to be brought to a SEAC meeting for discussion. (Item 11)

**12. Adjournment**

SE-08 moved by Jeffrey Clark  
seconded by Jennifer Knight

Resolved, that the meeting adjourn. (20:40 hours)

..... carried

..... Chair

## **MOTIONS FOR CONSIDERATION: SPECIAL EDUCATION ADVISORY COMMITTEE**

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Arising from a meeting of the Special Education Advisory Committee meeting, held December 17, 2024, the following recommendation is brought for Board approval:

**1. Delegation of Jamie Peddle regarding Special Education Support**

That, an information report from staff with regard to the delegation, be presented at a subsequent SEAC meeting.

Prepared by:  
Nicole Fernandes  
Board Reporter

Submitted by:

Paul da Silva  
Associate Director, School Improvement and Equity

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## PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Curriculum, Equity and Student Well-Being Committee of the Peel District School Board. The hybrid meeting was held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Tuesday, December 10, 2024, at 17:30 hours.

Members present:

Karla Bailey  
Susan Benjamin  
Jill Promoli (17:35)  
Lucas Alves (electronic)  
Jeffrey Clark  
Kathy McDonald (electronic)  
David Green, Ex-officio (electronic)

Trustee also present:

Stan Cameron (electronic)

Administration:

Harjit Aujla, Associate Director, School Improvement and Equity (Executive Member)  
Lara Chebaro, Superintendent of Curriculum and School Improvement (Back-up Executive Member)  
Bernadette Smith, Superintendent, Innovation and Research  
Thomas Tsung, Controller, Facilities and Environmental Support Services  
Jasmine Vorkapic, Governance Officer

Lorelei Fernandes, Board Reporter

### 1. Call to Order

Associate Director, School Improvement and Equity, Harjit Aujla, called the meeting to order at 17:30 hours.

### 2. Election of Chair and Vice-Chair

Associate Director Aujla, called for nominations for the position of Chair of the Curriculum, Equity, Student Well-Being Committee.

Trustee Benjamin nominated Trustee Bailey.

The nomination of Trustee Bailey for the position of Chair of the Curriculum, Equity and Student Well-Being Committee, was moved by Trustee Benjamin, and seconded by Trustee Clark.

There were no further nominations.

**2. Election of Chair and Vice-Chair (Continued)**

The nominee for the position of Chair, Trustee Bailey, thanked her colleagues for their support.

Trustee Bailey was acclaimed as Chair of the Curriculum, Equity and Student Well-Being Committee.

Trustee Bailey assumed the Chair. She called for nominations for the position of Vice-Chair of the Curriculum, Equity and Student Well-Being Committee.

Trustee Clark nominated Trustee Benjamin.

There were no further nominations.

The nomination of Trustee Benjamin for the position of Vice-Chair of the Curriculum, Equity and Student Well-Being Committee, was moved by Trustee Clark, and seconded by Trustee Promoli.

Trustee Benjamin was acclaimed as Vice-Chair of the Curriculum, Equity and Student Well-Being Committee.

**3. Land Acknowledgement**

A video recording of the Acknowledgement of Traditional Lands was viewed.

**4. Approval of Agenda**

Later in the meeting the agenda was reordered slightly.

CESWB-01 moved by Jill Promoli  
seconded by Susan Benjamin

Resolved, that the agenda be approved.

..... carried

**5. Conflict of Interest**

There were no declarations of conflict of interest.

**6. Minutes of the Curriculum, Equity and Student Well-Being Committee, October 9, 2024**

CESWB-02 moved by Jeffrey Clark  
seconded by Kathy McDonald

That, the Minutes of the Curriculum, Equity and Student Well-Being Committee Meeting, held October 9, 2024, be approved.

..... carried

**7. Response to Delegation by Learning for a Sustainable Future**

Controller of Facilities and Environmental Support Services, Thomas Tsung, thanked the association, Learning for a Sustainable Future (LSF), for delegating to the Committee. He advised that Peel DSB will declare a climate emergency which aligns with the commitments made by the Region of Peel and the municipalities of Caledon, Brampton, and Mississauga. The declaration will be contingent on the Board having a Climate Action Plan to be developed in collaboration with various Peel DSB departments and include student input using a survey. Thomas Tsung commented on the Board's commitment to environmental education and sustainability through the EcoSchools Program, the framework for which is provided by the Toronto and Region Conservation Authority (TRCA). He reviewed the proposed actions to support the initiative outlined in the report.

Responses to questions of clarification from members included: a real-time monitoring system can track utilities on a daily basis; a utility database operated by the Ministry and enables consumption tracking and costs by school; resources will be reviewed once a Climate Action Plan is developed; the proposal is for all schools to be at a participant level in the EcoSchools program and move to higher levels of certification over the next few years; funding is currently received from Region of Peel through partnership with TRCA for Teacher Leads to attend workshops; additional internal grant program funding is available for EcoSchools Canada membership and Certification. A trustee commented on consideration to resolve issues for schools with open courtyards during heat alerts and flooding situations.

CESWB-03 moved by Lucas Alves  
seconded Jill Promoli

Resolved, that the Response to Delegation by Learning for a Sustainable Future, be received.

..... carried

**8. E-Learning in the Peel District School Board**

Bernadette Smith, Superintendent, Innovation and Research, stated that Peel DSB's eLearning initiative demonstrates a commitment to accessibility, equity, and 21st century skills, and is aligned with the Board's Multi-Year Strategic Plan and Ministry Directives. Peel DSB is a member of the Ontario eLearning Consortium (OeLC), which ensures that Ontario students have access to a diverse range of eLearning opportunities.

**8. E-Learning in the Peel District School Board (Continued)**

Superintendent Smith reviewed background information in the report. She highlighted: eLearning courses are offered through a centralized PVSS structure to provide flexible options for students; teachers support students through monitoring and feedback; 1791 students are currently enrolled; the program maintains equity and cultural responsiveness; practices address systemic barriers; a high retention and success rate. She noted that increasing demand requires additional investment, staffing, professional development, and technological infrastructure. Anu Arora, Coordinating Principal of Peel Virtual Secondary Schools, stated that students are encouraged to be active participants in an eLearning environment. A video describing how active learning is embedded in a course was shown.

CESWB-04 moved by Susan Benjamin  
seconded Jill Promoli

Resolved, that the report re E-Learning in the Peel District School Board, be received.

..... carried

**9. International Programs in the Peel District School Board**

Superintendent Bernadette Smith and Pooja Singh, Manager of Recruitment and Marketing, presented the report. Superintendent Smith stated that the Board's International Programs work is aligned with the Peel DSB's Multi-Year Strategic Plan, promoting student equity, global citizenship, and academic excellence through cultural inclusivity. Reviewing the report, she highlighted the core pillars: Peel schools for international students; delegations and learning experiences; partnerships providing opportunities to study and teach abroad including professional learning exchanges; student leadership initiatives. Next steps include strengthening and diversifying the programs to ensure sustainability, broadening recruitment efforts across regions, expanding student pathways, and refining programs through blended learning models. A video clip was viewed on Peel DSB's international programs.

Staff responded to trustees' questions of clarification regarding: China and Vietnam are the main source markets for international students; the Board intends to source students from across Europe; currently safety issues for international travel need to be considered for Peel DSB students going abroad; a majority of international students are in high school programs; a few students are enrolled in elementary programs, who must be accompanied by a parent or close relative; some students stay on to proceed to post-secondary pathways in Canada, while others go back to their home country; new visa rules do not impact Peel students. A trustee commented on the benefits of international student exchange programs in terms of student experiences.

CESWB-05 moved by Susan Benjamin  
seconded Jill Promoli

Resolved, that the update report on International Programs in the Peel District School Board, be received.

..... carried

**10. Adjournment**

CESWB-06

moved by Lucas Alves  
seconded Susan Benjamin

Resolved, that the meeting adjourn (18:24 hours).

..... carried

..... Chair

## PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Governance and Policy Committee of the Peel District School Board, held on Wednesday, January 15, 2025, at 17:35 hours. The hybrid meeting was held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario, and by electronic means.

Members present:

Lucas Alves  
Karla Bailey  
Jeffrey Clark  
Will Davies  
Brad MacDonald  
Jill Promoli  
David Green, Ex-officio (electronic)  
Satpaul Singh Johal, Ex-officio (electronic)

Trustee also present:

Susan Benjamin

Administration:

Michelle Green, Senior Manager, Communications & Public Engagement  
Masuma Khangura, Executive Officer, Human Resources, Partnerships and Equity  
Jasmine Vorkapic, Governance Officer

Temi Adeniyi, Board Reporter

**1. Call to Order**

Governance Officer, Jasmine Vorkapic called the meeting to order. She welcomed everyone to the first Governance and Policy Committee Meeting.

**2. Acknowledgement of Traditional Lands**

A recording of the Land Acknowledgement was viewed.

**3. Election of Chair and Vice-Chair**

Internal Auditor, Tony Ronca was present to act as a scrutineer.

Governance Officer, Jasmine Vorkapic called for nominations for the position of Chair of the Governance and Policy Committee.

Trustee Lucas Alves nominated Trustee Brad MacDonald.

There were no further nominations

**3. Election of Chair and Vice-Chair (Continued)**

The nomination of Brad MacDonald for the position of Chair of the Governance and Policy Committee was moved by Lucas Alves and seconded by Will Davies.

GC-01 moved by Lucas Alves  
seconded by Jeffrey Clark

Resolved, that the nomination for the position of Chair of the Governance and Policy Committee be closed.

..... carried

Trustee MacDonald was acclaimed as Chair of the Governance and Policy Committee.

Chair MacDonald called for nominations for the position of Vice-Chair of the Governance and Policy Committee.

Trustee Will Davies nominated Trustee Lucas Alves.

There were no further nominations.

The nomination of Lucas Alves for the position of Vice-Chair of the Governance and Policy Committee was moved by Will Davies and seconded by Jeffrey Clark.

GC-02 moved by Jill Promoli  
seconded by Jeffrey Clark

Resolved, that the nomination for the position of Vice-Chair of the Governance and Policy Committee be closed.

..... carried

Trustee Lucas Alves was acclaimed as Vice-Chair of the Governance and Policy Committee

**4. Approval of Agenda**

Item 8.4, Proposed Amendment to the PDSB Procedure By-law was added to the agenda.

GC-03 moved by Lucas Alves  
seconded by Karla Bailey

Resolved, that the agenda, as amended, be approved.

..... carried  
2/3rd's majority

**5. Conflict of Interest**

There were no declarations of conflict of interest.

**6. Minutes of the Governance and Policy Committee Meeting, November 13, 2024**

GC-04 moved by Lucas Alves  
seconded by Jill Promoli

Resolved, that the Minutes of the Governance and Policy Committee Meeting, held November 13, 2024, be approved.

..... carried

**7. Delegation by Jamie Peddle re Debates for Trustees before Election**

Jamie Peddle delegated the Committee, speaking about significant changes in school systems and population growth in the Region of Peel. He commented on the importance of providing an opportunity for parents to hear from potential trustees about their stand on education, indicating that this promotes transparency and accountability. Stating that Canadians take pride in their democratic institutions, he suggested that as debates are held for city councillors, voters should also be able to scrutinize trustees' platforms, ask questions, and hold them accountable. He requested the Board to consider creating a policy for debates before trustee elections.

GC-05 moved by Lucas Alves  
seconded by Will Davies

Resolved, that the Delegation by Jamie Peddle re Debates for Trustees before Election, be received.

..... carried

**8. Policy Management Program: Policy Review Schedule 2024-2025**

LaShawn Murray, Policy Analyst, noted that, each year, Governance and Policy department develops a work plan to address policies requiring development or review. The plan is driven by the policy review cycle, Board priorities, legislative updates, policy gaps, and emerging issues. LaShawn Murray stated that responsible offices are provided with the plan and resources to carry out essential activities, such as forming representative committees, setting strategic direction, conducting environmental scans of best practices, drafting policies, facilitating consultations, and navigating the approval process. She advised that, for 2024-2025, 26 policies are for review or development. The scope and complexity of work for each policy will vary, but the process emphasizes coordination, consistency, and alignment with system priorities.



**8. Policy Management Program: Policy Review Schedule 2024-2025 (Continued)**

LaShawn Murray explained the plan to streamline policies where appropriate, such as consolidating three separate staff expense policies: Expenses Policy; Travelling Allowance for Board Employees and Trustees Policy; Course, Conferences and Seminars Policy, into a comprehensive Staff Expenses Policy, modeled after the Trustee Expenses Policy. In response to a trustee's question, LaShawn confirmed that 7 out of the 26 proposed policies for the year have been completed, with 18 policies remaining.

GC-06 moved by Jeffrey Clark  
seconded by Will Davies

Resolved, that the report re Policy Management Program: Policy Review Schedule 2024-2025, be received.

..... carried

**9. Hiring Practices Policy**

Presenting the proposed updated Hiring Practices Policy, Masuma Khangura, Executive Officer, Human Resources, Partnerships and Equity, noted that the policy applies to all Peel District School Board employees and job applicants, ensuring a fair, transparent, and equitable hiring process. In line with the Ministry of Education's 2020 review, the policy focuses on eliminating systemic barriers and fostering a workforce that reflects diversity of Peel DSB's students and communities. This approach aims to support student success and well-being regardless of identity. Key changes in this policy include: enhanced accountability measures and alignments with the Accessibility for Ontarians with Disabilities Act (AODA); a new section outlining roles and responsibilities during the hiring process, ensuring fairness and transparency; integrates recommendations from the Employment Systems Review and adopts an anti-racism framework, ensuring hiring decisions are based on merit and lived experience. Masuma Khangura stated that if approved, the updated policy, and its corresponding procedures will replace the current policy. In response to a trustee's question, Masuma Khangura explained that data is periodically collected through a voluntary census process, and there is no mandate for collecting identity-specific data. She indicated that the most recent census was conducted in 2022-2023, and another census is planned for the upcoming year.

GC-07 moved by Jeffrey Clark  
seconded by Karla Bailey

Resolved, that the Governance and Policy Committee recommends to the Board:

That, the Hiring Practices Policy, attached as Appendix 1, be approved.  
(APPENDIX I, refers to Item 8.2 of the Agenda)

..... carried

**10. Peel DSB Communications Policy**

Michelle Green, Senior Manager, Communications & Public Engagement presented the newly proposed Peel DSB Communications Policy. The proposed Policy reiterates that effective communication is central to the work of the Peel DSB, supporting student achievement, belonging, and transparency while fostering trust and confidence in public education. The proposed policy establishes a comprehensive framework for timely, equitable, and accessible communication across Peel DSB, aligned with the Accessibility for Ontarians with Disabilities Act (AODA) and other relevant legislation. The proposed policy introduces standardized guidelines for brand identity, media relations, and crisis communication while committing to regular reviews and improvements to ensure responsiveness and inclusivity. Michelle Green stated that the Policy aligns with the Board’s Multi-Year Strategic Plan, and staff undertook an environmental scan of best practices, and internal and community consultations. Upon approval, the Communications and Public Engagement department will implement a detailed communication plan, update digital platforms, and inform stakeholders via newsletters and social media. In response to a trustee’s question, Michelle Green stated she would be the main contact person for any communications during a crisis. Trustees could also reach out to the Governance Officer.

GC-08 moved by Will Davies  
seconded by Jill Promoli

Resolved, that the Governance and Policy Committee recommends to the Board:

That, the Peel DSB Communications Policy, attached as Appendix 1, be approved.  
(APPENDIX I, refers to Item 8.3 of the Agenda)

..... carried

**11. Proposed Amendments to the Peel DSB Procedure By-Law**

Jasmine Vorkapic, Governance Officer, stated that the report addresses clerical errors in the language of a motion published on the July 2024 Board agenda. The purpose of this amendment is to clarify the original intent of the Notice of Motion introduced at the June meeting. She explained that the PDSB Procedure By-law (Section 1.5.5) states that technical errors or omissions in meeting notices or agendas do not invalidate subsequent Board decisions unless they violate the law. Jasmine Vorkapic noted that in May 2024, the Governance and Policy Committee discussed Board and Committee scheduling issues caused by Red Dot and Open Red Dot Days. The original Notice of Motion introduced in the June, 2024 Board meeting proposed that Board and Committee meetings should not be restricted by these days. While the motion was approved in July, the published agenda contained errors. This report recommends amending the motion to reflect its original intent.

GC-09 moved by Jeffrey Clark  
seconded by Karla Bailey

**11. Proposed Amendments to the Peel DSB Procedure By-Law (Continued)**

Resolved, that the Governance and Policy Committee recommends to the Board:

That the Peel District School Board (PDSB) Procedure By-law be amended as follows:

Section 5.1.2

~~The scheduling of all Board and Committee meetings that fall on a Statutory Holiday or on a Red Dot Day or Open Red Dot Day identified in the PDSB Faith and Creed Calendar Day of Significance will be held at another time. The scheduling of Board and Committee meetings will not be subject to the identification of Red Dot Days or Open Red Dot Days indicated in the PDSB Faith and Creed Calendar.~~

Section 8.3 –Delegation Process

Request to Delegate

Delegates must submit a Delegation Request Form, as follows. Requests must be received a minimum of 48 hours prior to the commencement of a Standing or Statutory Committee meeting. For example, Board Standing and Statutory Committee meeting agendas are generally posted on the Board's public website by 4:30 p.m. the Friday prior to a meeting to be held the following Wednesday. In this case, Delegation Request Forms will be received up until 4:30 p.m. on the Monday prior to the meeting. Alternative timelines may be considered or required, with the approval of the Committee Chair or Board Chair, for the purpose of recognizing Statutory Holidays or ~~Red Dot or Open Red Dot Days identified in the PDSB Faith and Creed Calendar, or Days of Significance.~~

..... carried

**12. Adjournment**

GC-10 Moved by Will Davies  
seconded by Lucas Alves

Resolved, that the meeting adjourn (18:15 hours).

..... carried

..... Chair